

HEALTHCARE ENFORCEMENT & LICENSING MANAGEMENT SYSTEM (HELMS)

HELMS is the new online portal available to healthcare providers for submitting applications, renewals, status changes, and account updates. All Washington state nurses and nursing applicants need to [create a HELMS portal account](#).

Create, connect, and use your HELMS account

Step 1: Find your license number before you start

Use [Provider Credential Search](#) to find your license number if you don't have it available.

Step 2: Use a desktop computer

Use a desktop computer – mobile and tablet users have experienced error messages.

Step 3: Access your SAW account

Create a [Secure Access Washington \(SAW\)](#) account or log in to your existing account.

Need help? Download the [How to Create a SAW Account for Online Application](#) (PDF).

Note: Please don't use the old DOH portal because it will no longer work.

Step 4: Add HELMS to your portal (first time only)

- Click the "Add a New Service" button
- Add by agency
- Click "Department of Health"
- Add the "Health Professional and Facility Licensing (HELMS)" service to your SAW account

Step 5: Navigating HELMS

Download or print the complete [Guide to Using Your HELMS Portal](#).

- For renewals, scroll down for the renewal button
- For new applications only, click on the top button

Step 6: Complete your demographic data survey

Submit your demographic data in compliance with state law.

Under [RCW 18.130.042](#) all licensed health care professionals in Washington are required to provide demographic and workforce data during initial licensure and renewal.

Step 7: Do you need a receipt?

Navigate to your [HELMS portal homepage](#) and select "Payments," "History," and "Download Receipt."

Step 8: Renewal notices are now digital

Renewal notices will be emailed about 90 days prior to your renewal due date.

Step 9: Check the status of your application or renewal anytime

Log in to your [HELMS account through SAW](#) and check the status column next to your credentials on the homepage.



For more information
and resources, visit
DOH.wa.gov/HELMS

