



**Washington State Board of Nursing (WABON)  
Research Subcommittee Meeting Minutes  
October 21, 2024 5:00 p.m. to 6:00 p.m.**

**Subcommittee Members:** MaiKia Moua, RN, BSN, MPH, Chair  
Heleena Hufnagel, BS, MBA-HCA  
Sharon Ness, RN

**Absent:** Mary Baroni, PhD, RN

**Staff Present:** Mary Sue Gorski, PhD, RN, Director of Advanced Practice and Research  
Emma Cozart, Data Consultant  
Lohitvenkatesh Oswal, Research Assistant  
Heather Hamilton, Research Assistant

**I. 5:00 PM Opening**

- Call to Order, Introduction, Public Disclosure Statement, Roll Call
  - Maikia Moua called the meeting to order at 5:05pm and introduced the Research subcommittee and staff members. The Public Disclosure statement was read aloud for the meeting attendees.

**II. Standing Agenda Items**

- Announcements/Hot Topic/NCQAC Business Meeting Updates
  - Maikia Moua reviewed the updated work plan and subcommittee member roles; the Details on Research Questions will be updated and given to subcommittee members by email.
- Review of Draft Minutes: July 15, 2024
  - The July 15, 2024, minutes were reviewed with consensus to bring to the WABON business meeting approval on November 8, 2024.

**III. Old Business**

- HELMS Update
  - MarySue Gorski gave an update on current progress on HELMS; implementation is beginning.

**IV. New Business**

- Lohitvenkatesh Oswal shared an overview of the draft Research Unit Report highlighting work in each section. Subcommittee member feedback and input on the report is requested on the report and its information by the end of December 2024.
- Emma Cozart gave an update on the Performance Measures project and shared with the subcommittee the Research unit's performance measures, found in the last page of the packet.

- Emma Cozart gave a presentation on the Workforce Dashboards update; which can be found here: [Workforce Data Dashboard | Washington State Board of Nursing](#)
- Heather Hamilton gave an update on the (5) student intern on-going projects within WABON; 4 of the 5 students will continue this work through the end of March 2025.

#### **IV. Ending Items**

- Public Comment
  - The public was given the opportunity to comment on the agenda items at 5:57pm.
- Summary of Meeting
  - Maikia Moua gave a summary of the meeting; work plan updates and meeting minutes will be sent out to subcommittee members by email.
- Date of Next Meeting – April 21, 2025
- Adjournment – Meeting adjourned at 5:59pm
- Attendance – 8 total (1 public member)