



WASHINGTON STATE BOARD OF NURSING

Licensing Subcommittee Minutes

December 17, 2024 1: 00 pm to 2: 00 pm

Committee Members: Dawn Morrell, BSN, RN, Chair
Adam Canary, LPN
Helen Myrick, Public Member
Yvonne Strader, RN, BSN, BSPA, MHA
Jacob Garcia, MBA, MSN, RN, PCCN

Staff: Amber Zawislak-Bielaski, MPH, Assistant Director of Licensing
Shana Johnny, MN, RN, Nurse Practice Consultant, Ad- Hoc
Karl Hoehn, JD, Assistant Director of Discipline- Legal Services
Miranda Bayne, Staff Attorney
Jessilyn Dagum, Policy Analyst
Lori Underwood, Licensing Supervisor

This meeting was digitally recorded to assist in the production of accurate minutes. All recordings are public records. The minutes of this meeting will be posted on our website after they have been approved at the **March 14, 2025**, WABON meeting. For a copy of the actual recording, please contact the Public Disclosure Records Center (PDRC) at PDRC@doh.wa.gov.

I. 1:00 PM Opening – Dawn Morrell, BSN, RN, Chair

- **Roll Call**
- **Call to Order** - Board Member Dawn Morrell, Board Member Jacob Garcia, Board Member Helen Myrick, Board Member Yvonne Strader, Ms. Alison Bradywood, Executive Director, Dr. Shana Johnny, Ms. Jessilyn Dagum, Mr. Karl Hoehn, Ms. Amber Zawislak-Bielaski, Ms. Lori Underwood.

II. Standing Agenda Items

- **Announcements/Hot Topic/WABON Business Meeting Updates** - Board Member Morrell asked the committee if there were any topics or announcements to be discussed. None were brought forward.
- **Approve Minutes for October 15, 2024** - Board Member Myrick moved with a second from Board Member Garcia to approve the minutes for the October 15, 2024, meeting.

III. Old Business

- **Nurse Licensure Compact Implementation Update** – Ms. Zawislak-Bielaski advised that there was not much to update as we are still collecting data. She also shared that our numbers were steady as reported at the last meeting. We are averaging about three hundred conversions a month. Ms. Zawislak-Bielaski also directed the committee to check the data on the dashboard on our public facing website.
- **HELMS Update** – Ms. Zawislak-Bielaski provided an update on the HELMS project. She shared that the HELMS team is working on keeping the February go-live date for the HELMS release 2. She shared that our unit continues to

train and test as we prepare for the February 19th launch date. Ms. Zawislak-Bielaski also shared that we are in the discovery phase for enforcement which will be released later this year.

IV. **New Business**

- **Governor's Weekly Report** – Ms. Underwood provided an update on the Governor's report. She shared that we have been consistent over the past few weeks with the processing time to issue a temporary permit still at five days. She added that we are maintaining this five-day average while including HELMS training.
- **Chapter Rewrite Rules Project Update** – Ms. Dagum provided an update on our most recent projects, the rewrite of Chapter 246-840. She shared that we are still in the early phase of this. The CR101 for this rule making was filed in late November and we are currently in the research and discovery phase as we start drafting. Ms. Dagum explained that we are looking at some of the model rules and model legislation for the other sections to see if there is anything else we need to update. She added that we hope to hold rules for workshops in January and February; once we have the dates scheduled, we will send it out via Gov Delivery messaging system.

V. **Ending Items**

- **Public Comment** – None
- **Review of Actions - Board** Member Morrell asked the committee if there were any other items to be discussed, none were brought forward. Board Member Morrell introduced WABON Executive Director, Ms. Bradywood, to our public guests and asked if the Executive Director, Mr. Bradywood had any questions or wanted to discuss anything. She replied that she was here if we had any questions for her.
- **Meeting Evaluation** - All
- **Date of Next Meeting** - February 18, 2025
- **Adjournment** 1:39 PM

