



**Board of Nursing
Meeting Minutes**

**November 8, 2024
8:30 AM - 5:00 PM**

This was a virtual meeting, people could attend the meeting if they did not have a computer or phone access at Washington State Department of Health, [111 Israel Rd SE, Tumwater, WA, 98501](https://www.doh.wa.gov/locations/111-Israel-Rd-SE-Tumwater-WA-98501), in room TC2 167. If you would like to request a copy of this recording, please visit the DOH Public Records Portal at <https://doh.wa.gov/about-us/public-records>.

Board Members:

Dawn Morrell, BSN, RN, Chair
Quiana Daniels, BS, RN, LPN, Vice Chair
MaiKia Moua, BSN, MPH, RN, Secretary/Treasurer
Adam Canary, LPN
Jacob Garcia, MBA, MSN, RN, PCCN
Ella B. Guilford, MSN, M.Ed., BSN, RN
Heleena Hufnagel, BS, MBA-HCA, Public Member
Sharon Ness, RN
Norma Perez, M.Ed., Public Member
Kimberly Tucker PhD, RN, CNE

Excused:

Ajay Mendoza, CNM

Assistant Attorney General:

Sierra McWilliams, Assistant Attorney General

Staff:

Alison Bradywood, DNP, MPH, RN, NEA-BC, Executive Director
Chris Archuleta, Director, Operations and Finance
Reuben Argel, MBA, BSN, RN, Director, Nursing Assistant Education
Gerianne Babbo, Ed.D, MN, RN, Director, Education
Shad Bell, Assistant Director, Operations and Communications
Amber Bielaski, MPH, Assistant Director, Licensing
Debbie Carlson, MSN, RN, CPM, Director, Practice
Mary Sue Gorski, PhD, RN, Director, Advanced Practice & Research
Karl Hoehn, JD, FRE, Assistant Director, Discipline and Legal
Grant Hulteen, Assistant Director, Discipline, Investigations & WHPS
Anthony Partridge, MPPA, Assistant Director of Regulatory Affairs
Catherine Woodard, Director, Discipline and WHPS

I. 8:30 AM – Opening, Dawn Morrell, Chair – DISCUSSION/ACTION

II. Call to Order

A. Introductions

B. Order of the Agenda

C. Land Acknowledgement – Jacob Garcia

D. Announcements

III. Consent Agenda – DISCUSSION/ACTION

Consent Agenda items are considered routine and are approved with one single motion.

ACTION: Ms. Ness moved, with a second from Ms. Guilford to approve the consent agenda. The motion passed.

A. Approval of Minutes

1. WABON Business Meeting
 - a. September 13, 2024
2. Advanced Practice Subcommittee
 - a. August 21, 2024
 - b. September 18, 2024
3. Discipline Subcommittee
 - a. August 20, 2024
4. Consistent Standards of Practice Subcommittee
 - a. August 8, 2024
5. Licensing Subcommittee
 - a. August 20, 2024
 - b. September 2024 – No meeting
6. Research Subcommittee
 - a. July 15, 2024
7. Education Subcommittee
 - a. September 3, 2024

B. Letter from NCSBN President Phyllis Johnson

C. Performance Measures

1. Investigations
2. Legal
3. Washington Health Professional Services (WHPS)
4. Nursing Assistant Program Approval Panel (NAPAP)
5. Nursing Program Approval Panel (NPAP)

D. Licensing Report to the Governor’s Office

E. Procedure Revisions (*name change and formatting only – non-substantive*)

1. W38.02 Work Site Monitoring

III. Consent Agenda – DISCUSSION/ACTION. Continued.

F. Washington Center for Nursing/WABON monthly meetings

1. September 16, 2024 – no minutes
2. September 24, 2024 – no minutes
3. September 26, 2024
4. September 30, 2024 – no minutes
5. October 8, 2024 – no minutes
6. October 14, 2024 – no minutes
7. October 21, 2024, included DOH

G. Out-of-state travel reports

1. Anita Nath, NCSBN Annual Meeting – August 28-30, 2024

IV. WABON Panel Decisions – DISCUSSION

The WABON delegates the authority as provided by law for certain decision to a panel of at least three members. A member of the WABON must chair panels. Pro tem members of WABON may serve as panel members. The following decisions are provided for information.

A. Nursing Program Approval Panel (NPAP)

1. September 19, 2024
2. September 26, 2024
3. October 3, 2024
4. October 21, 2024

B. Nursing Assistant Program Approval Panel (NAPAP)

1. October 14, 2024

V. Chair Report – Dawn Morrell – DISCUSSION/ACTION

A. Appoint Nominations Committee for Officer Elections, Procedure, and WABON Award

The nominations committee selects qualified board members willing to serve in leadership positions and presents a slate of candidates to the board for elections in May (refer to procedure H01.03 in the packet for details). The nominations committee receives, reviews, and selects nominations for NCSBN awards, and recipients of WABON award.

Ms. Morrell requested volunteers for the nominations committee. Ms. Perez, Mr. Garcia, Ms. Guilford have volunteered for the committee, Mr. Garcia to chair.

VI. Executive Director Report – Alison Bradywood – DISCUSSION/ACTION

A. Budget Report – Maikia Moua, Chris Archuleta

Mr. Archuleta presented WABON budget is underspent by about 15% or just over \$3.7M and the current revenue balance is just over \$94K. Revenues from fees in recent months have lagged adjusted projections and YTD revenues are 4.6%, or just over \$933K short of adjusted projections. WABON is actively promoting the benefits of MSL in hopes of increasing these rates. To prevent a negative fund balance, WABON will continue to evaluate all future expenditures and limit unnecessary spending where possible.

B. WCN Update

Dr. Bradywood presented an update on the 2025 WCN/WABON Timeline and upcoming budget challenges with the revenue report.

C. Strategic Plan Update

1. Bill Implementation

a. 2023 SB 5499 – Multistate Licensing Volumes – Amber Bielaski

Ms. Bielaski reported on WABON applications, renewals and MSL upgrade volumes.

As of January 2024, 17.8% of new (exam or endorsement) RNs and LPNs have applied for an MSL and 82.2% have applied for a single state license.

2. Data-Driven Practice – Debbie Carlson – No update

3. Diversity, Equity, Inclusion, & Belonging (DEIB) – Anthony Partridge – No update

4. Communications – Social Media Presence – Shad Bell

Mr. Bell presented GovDelivery performance, social media and website analytics. The data shows that email open rate was the highest in September, and the highest for the Legislation and Rules category. In the third quarter of 2024, the Washington State Board of Nursing (WABON) saw significant increases with social media followers and establishment of social presence and website engagement has increased.

D. Rules Update – Jessilyn Dagum

Ms. Dagum reported five rules are currently in the filing stage, with one rule hearing taking place today for ARNP Education Requirements for Licensure. Ms. Dagum reported the 1:2 Simulation rule became effective on October 24.

E. Health Enforcement and Licensure Management System (HELMS) Update – Karl Hoehn – No update

F. WABON Conference Evaluation

Ms. Mauden reported the conference had 144 total attendees including staff and speakers, 9 information booths and offered 5.25 continuing education credits. Ms. Mauden further reported the evaluations are currently being analyzed as the report was received during the meeting, but overwhelmingly the response was extremely positive.

VII. Subcommittee Report – DISCUSSION/ACTION

A. Advanced Practice – Ajay Mendoza, Chair

1. Performance Measures

Dr. Gorski and Ms. Hamilton presented the advanced practice unit performance measures with a steady average of inquiries and open rates of bulletins.

B. Consistent Standards of Practice – Ella Guilford, Chair

1. Naloxone Distribution in Hospitals – Washington State Hospital Association

(WSHA) Request. WSHA’s Safe Deliveries Roadmap pilot program found that some hospital-based implementation teams are encountering barriers with their institutions reading the [RCW 69.41.095](#) prohibiting naloxone dispensing from the inpatient setting.

ACTION: Ms. Guilford moved, with a second from the consistent standards of practice subcommittee, that WABON add a formal statement to the Prevention and Treatment of Opioid Overdoses Advisory Opinion and FAQs supporting naloxone distribution directly to high-risk patient in hospitals.

- A. The WABON add language to the current board Prevention and Treatment of Opioid Overdoses Advisory Opinion and FAQs supporting naloxone distribution directly to high-risk patient in hospitals.
- B. The WABON issue a new formal statement supporting naloxone distribution directly to high-risk patient in hospitals.
- C. The WABON issue a new, stand-alone advisory opinion supporting naloxone distribution directly to high-risk patients in hospitals.
- D. The WABON explore issuing a joint statement with the Pharmacy Commission on naloxone distribution directly to high-risk patients in hospitals.

C. Discipline – Sharon Ness, Chair

Five Washington Health Professional Services (WHPS) procedures were updated for terminology and references. These include adding a mental health component to monitoring, the Substance Use Disorder Review Panel, the stigma/stipend program, limitations of the nurse licensure compact related to WHPS, the term case managers, and alignment with contract language and other recently revised procedures.

1. W35 Contact Terms and Conditions
2. W36 Case Management
3. W39 Professional Peer Support Groups
4. W45 Cease Practice Requirements
5. W46 Graduation

ACTION: Ms. Ness moved, with a second by the discipline subcommittee, to adopt revisions to WHPS procedures W35.03, W36.02, W39.02, W45.02, W46.03

VII. Subcommittee Report – DISCUSSION/ACTION. Continued.

D. Licensing – Dawn Morrell, Chair

1. Canadian English Language Benchmark for Nurses (CELBAN) passing scores.

WABON approved CELBAN as a provider for English proficiency exam at the September 13, 2024, Board meeting. Subcommittee recommends approval of CELBAN’s passing scores: Speaking CLB 8, Listening CLB 9, Reading CLB 8, Writing CLB 7.

ACTION: Mr. Garcia moved, with a second from the licensing subcommittee, to approve the passing scores for the CELBAN English proficiency exam.

E. Research – Maikia Moua, Chair

Dr. Gorski and Ms. Hamilton presented research’s performance measures, Multistate License (MSL) [Workforce Dashboard](#), and student project updates.

F. Education – Kimberly Tucker, Chair – No Report

VIII. Education – Gerianne Babbo, Reuben Argel - DISCUSSION/ACTION

A. Nursing Education – Gerianne Babbo

1. SB 5582 – 1:2 Simulation, and Nurse Administrator Qualifications for BSN Programs

Dr. Babbo reported the 1:2 simulation rule had gone into effect in October and thanked the education subcommittee and Ms. Dagum for their work. Dr. Babbo reported on the nurse administrator qualifications are in progress.

2. Community and Technical Colleges Nursing Program Capacity Plan

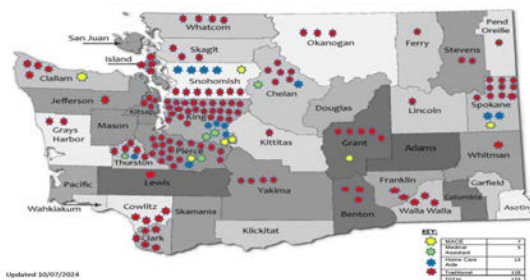
Dr. Babbo reported on the Community and Technical Colleges (CTC) Nursing Program Capacity plan to face the nursing shortage. The CTC Nursing Program Capacity Plan consists of two components, subject to interested parties’ review:

1. Continued support and possible increases into the current investments into nursing program capacity building because these investments are having a sizeable impact. The state’s community and technical colleges are increasing their capacity to graduate nurses while diversifying Washington’s nursing workforce.
2. Development of an integrated approach to support nursing program capacity and student success, capitalizing on current gains and ensuring more nursing students’ graduate.

B. Nursing Assistant – Reuben Argel, Alana Esteban

1. Strategic Plan Updates

Mr. Argel and Ms. Esteban reported on approved nursing assistant program in Washington state.



VIII. Education – Gerianne Babbo, Reuben Argel - DISCUSSION/ACTION. Continued.

A. Nursing Assistant – Reuben Argel, Alana Esteban. Continued.

2. WABON Legislative Report - ESSB 5582, Section 11 - 10.11.24

Mr. Argel reported the legislative report is available for review in the packet. Two pilot projects have been launched at rural hospitals on either side of the Cascade mountains: 1) Providence Mount Carmel Hospital partnering with Colville High School, and 2) Summit Pacific Medical Center partnering with Elma High School. Both projects adhere to the WABON-approved nursing assistant training curriculum, allowing students to gain essential skills while assisting with patient care.

3. Skills Testing Pilot Updates

Mr. Argel and Ms. Esteban reported pass rate average over 82%, with the new certification skills pilot project is going forward with the support of 40 programs.

IX. Education Session - 988 Suicide and Crisis Hotline – Elizabeth M. Emmett, Washington State Department of Health

Ms. Emmett presented the 988 Suicide and Crisis Hotline, providing information to Washingtonians to understand the 988-crisis line that connects people to the National Suicide Prevention Lifeline (NSPL).

X. Public Comment

This time allows members of the public to present comments to the WABON. No public comments were made.

XI. 1:15 PM – 2:00 PM – ARNP Education Requirements Rules Hearing

The Washington State Board of Nursing (board) proposes amendments to ARNP education requirements for licensure in response to a recommendation from the Joint Administrative Rules Review Committee (JARRC). The proposed amendments to WAC 246-840-010, 246-840-340, and 246-840-342 address the JARRC’s concerns by defining "graduate degree" as a master’s or doctoral degree and incorporating existing exemptions for ARNP licensure into the formal rules.

Nancy Lawton – ARNP United, in support but have concerns regarding use of the word current.

Several members of the public were signed up but did not provide testimony.

Written comment from Lousie Kaplan was presented, requested defining “current” in the rule.

MOTION: Dr. Tucker moved, with a second by Mr. Canary to adopt the proposed rule filed with the Washington State Register as WSR 24-20-129 on October 1, 2024. The motion passed.

Rules hearing concluded 1:36 PM

XII. Legislative Update – Anthony Partridge

A. Legislative Panel

Mr. Partridge presented the membership of the legislative panel: Quiana Daniels – chair, Kim Tucker, Yvonne Strader, Helen Myrick, and Tracy Rude. Meetings to take place on Wednesday’s 4:00-5:00pm beginning January 8th thru April 30, 2025.

B. Statewide Legislative Priorities

Mr. Partridge discussed 2025 round table discussions on legislative priorities including nursing assistant request legislation with a sponsor in the senate but are looking for a sponsor in the house.

C. Emerging Mental Health for Healthcare Providers – Developing a proposal for Feasible Interventions

Dr. Bradywood reported on progress in the development of a proposal for interventions on emerging mental health for healthcare providers. This proposal was requested by a legislator. The objectives are to improve access to mental health resources for all healthcare providers in Washington. Focus on healthcare providers who are at higher risk of mental health impacts, including burnout, depression, anxiety, and substance use disorders. Prioritizing individuals in distress prior to crisis intervention. Promoting an inter-professional approach to foster stronger partnerships and a united front across disciplines to achieve better outcomes.

XIII. Meeting Evaluation

Did the length of the packet meet your needs?

Strongly Agree 10/13 (77%)

Agree 2/13 (15%)

Neither Agree or Disagree 1/13 (8%)

Disagree 0/13 (0%)

Strongly Disagree 0/13 (0%)

Was the information and SBAR in the packet helpful?

Strongly Agree 9/12 (75%)

Agree 3/12 (25%)

Neither Agree or Disagree 0/12 (0%)

Disagree 0/12 (0%)

Strongly Disagree 0/12 (0%)

Did you feel like your voice was heard?

Strongly Agree 8/13 (62%)

Agree 3/13 (23%)

Neither Agree or Disagree 2/13 (15%)

Disagree 0/13 (0%)

Strongly Disagree 0/13 (0%)

The meeting content was relevant to the Strategic Plan and to the Board?

Strongly Agree 10/13 (77%)

Agree 2/13 (15%)

Neither Agree or Disagree 1/13 (8%)

Disagree 0/13 (0%)

Strongly Disagree 0/13 (0%)

Comments

Kim Tucker - I really appreciate the noon education session. This is really important information to get to our schools of nursing. We are seeing a mental health crisis in higher education.

Ella Guilford - Lots of great progress and hard work displayed.

Maikia Moua - Loved the presentations today!

Sharon Ness - Great meeting

Heleena Hufnagel - I think it was a great meeting today, well organized as always, thank you to the DOH staff.

Quiana Daniels - Another great meeting!

XIV. Closing 1:52 PM