


**DEPARTMENT OF HEALTH  
WASHINGTON STATE BOARD OF NURSING  
PROCEDURE**

<b>Title:</b>	Office Hours and Standards	<b>Number:</b>	W48.02
<b>Reference:</b>	<p><a href="#">RCW 18.130.160</a> - Finding of unprofessional conduct—Orders—Sanctions—Stay—Costs—Stipulations.</p> <p><a href="#">RCW 18.130.175</a> - Physician health and voluntary substance use disorder monitoring programs (<i>as amended by 2023 c 425</i>).</p> <p><a href="#">RCW 18.79.440</a> - Public posting of enforcement actions restricted—Substance use disorder monitoring stipend program.</p> <p><a href="#">WAC 246-840-750</a> - Philosophy governing voluntary substance use monitoring programs.</p> <p><a href="#">WAC 246-840-760</a> - Definitions of terms used in <a href="#">WAC 246-840-750</a> through <a href="#">246-840-790</a>.</p> <p><a href="#">WAC 246-840-770</a> - Approval of substance use monitoring programs</p> <p><a href="#">WAC 246-840-780</a> - Conditions for participants entering the approved substance use monitoring program.</p> <p><a href="#">WAC 246-840-790</a> - Substance use disorder monitoring stipend program</p>		
<b>Contact:</b>	Catherine Woodard Director, Discipline and Washington Health Professional Services Washington State Board of Nursing (WABON)		
<b>Effective Date:</b>	September 13, 2024	<b>Date for Review:</b>	September 13, 2026
<b>Supersedes:</b>	W48.01 – November 4, 2022 W26.01 – January 8, 2016		
<b>Approved:</b>			
	Dawn Morrell, RN, BSN, Chair Washington State Board of Nursing (WABON)		

**PURPOSE:**

Washington Health Professional Services (WHPS) provides accessible services to facilitate public protection through monitoring nurses with substance use disorder.

**PROCEDURE:**

- I The Assistant Director, WHPS has administrative responsibility for adequate staffing and accessibility to WHPS services during established business hours, Monday through Friday (excluding holidays), 8am – 5pm.
- II The Assistant Director, WHPS or designee is responsible to provide coverage for planned and unplanned absences to ensure the accessibility of WHPS staff and accountability to the public.
- III Continuous telephone access to WHPS staff is available during business hours. WHPS staff will promptly answer incoming telephone calls and respond to electronic communications. WHPS staff will return all telephone calls and electronic communications within 24 hours or the next business day.