



Washington State Board of Nursing
Discipline Subcommittee **Minutes**
August 20, 2024
3:30 pm to 5:30 pm

Click Here to Join the Meeting: <https://us02web.zoom.us/j/89717096607>
To Participate by Phone Only: +2532158782,,89717096607#
Zoom Meeting ID: 897 1709 6607

Committee Members Present: Sharon Ness, RN, Chair
Dawn Morrell, BSN, RN
Quiana Daniels, GCertHealthSc, BS, RN, LPN
Tiffany Randich, RN, Pro-Tem
Bliss Ali, RN, MN, ARNP, CNM, MPH *absent*
Karen Joiner, MS, ARNP *absent*
Michelle Dedeo DNP, ARNP-CNS, ACCNS-AG, CCRN, CNRN, SCRNP, Pro-Tem
Tracy Rude, LPN, Pro-Tem, ad hoc
Adam Canary, LPN *absent*

Staff Present: Catherine Woodard, Director, Discipline and WHPS
Karl Hoehn, JD, Assistant Director, Discipline – Legal
Grant Hulteen, Assistant Director, Discipline – Investigations and WHPS
Rena Powell, Case Manager
Barb Elsner, HSC
Holly Palmer, HSC
Margaret Holm, JD, RN, ad hoc
Teresa Corrado, LPN, Complaint Intake Officer, ad hoc
Mary Sue Gorski, PhD, RN, ARNP, Director, Research, ad hoc *absent*
Lynn Batchelder, Investigations Supervisor, ad hoc *absent*

Angela Nottage, RN -
Kelli Camp, MSN, CRNA, ARNP – Pro-Tem
Alysha Duggar, LPN – Listening in

1. **3:30 pm opening – Sharon**
 - a. Call to Order – Digital Recording Announcement
 - b. Roll Call of Board Members and Staff

2. **June 18, 2024 Minutes – Sharon**
 - a. Approved to be moved to the September 13, 2024 business meeting for final approval

3. **Performance Measures – August 2023-July 2024 – Catherine, Grant, Karl**
 - o Thanks to Holly and Emma for adding all the additional data back into the charts, including the raw data for you to see.
 - o We will include only the scaled down version of the charts in the board meeting packet.
 - a. Investigations – Grant gave the highlights.
 - b. Legal – Karl gave the highlights.
 - c. WHPS- Grant gave the highlights for both WHPS and SUDRP. Added that IT was finally able to activate the public-facing ‘yes’ indicator for discipline on Provider Credential Search, which Adena is now removing for nurses who have successfully completed WHPS. Changing the indicator from ‘yes’ to ‘no’ also removes the disciplinary documents. Adena has received emails from grateful nurses!
 - d. SUDRP- Grant provided highlights.

4. **Discrimination Statement Draft – Catherine**
 - o This grew from the research Lohitvenkatesh completed earlier this year regarding potential complaints involving discrimination in complaints reviewed at CMT.
 - o Anthony (our regulatory affairs manager) consulted Sierra McWilliams regarding the correct placement of a statement on discrimination.
 - o She described the difference between DOH’s statement on the website and WMC’s policy statement filed with the code reviser. DOH’s statement addresses laws pertaining to discrimination. WMC’s statement refers to specific actions they are taking to address discrimination, which is more in line with our statement.
 - o Once you and the full board approve the draft language, we will go through the process to file the statement with the code reviser’s office, and we will place it on our website.
 - o A clean copy of this statement will be submitted to the full board for review and approval at the September board meeting.

5. **Procedure Review – Catherine, Karl** Note: we have not yet finalized the drafts to include in the Board packet – we always find a few more typos or tweaks we need to make when we’re doing the final edits and formatting.
 - Some of these need Dawn Morrell’s credentials corrected.
 - a. A.34.10 Early Remediation Program Main changes include updating and cleaning up the language; adding discrimination to the list of practice deficiencies that may be eligible for ER; eliminating the language for employee monitoring as we no longer require that in action plans; changing the term investigation to review.
 - o Approved to move forward to the September board meeting for final approval.
 - b. A.56.02 Continuing Competency Reviews We updated the language and added the two appendices that the procedure refers to. Those are the letter we send to the respondent notifying them of the audit, and a template to use to organize the records that must submit.
 - o This is a “staff” procedure, not a “board” procedure and as such will be signed by the Executive Director, not approved by the board.

- c. W.30.02 Confidentiality, Records Management, and Security These are the beginning of the WHPS procedure reviews. Expect another glob at the October meeting. Besides updated language (WABON and SUDRP), the major change in this procedure is that we no longer prohibit a case manager from speaking with nurse participants if they are represented by counsel; WHPS scans and tosses documents; and, made mention of confidentiality in a telework environment.
 - o Approved to move forward to the September board meeting.
- d. W.37.02 Practice Approval No substantive changes, only language clean up. (consent agenda on September 13)
 - o Approved to move forward to the September board meeting.
- e. W.47.02 Outreach and Education No substantive changes, only language clean up. (consent agenda on September 13)
 - o Approved to move forward to the September board meeting.
- f. W.48.02 Office Hours and Standards No substantive changes, only language clean up. (consent agenda on September 13)
 - o Approved to move forward to the September board meeting.
- g. W.49.02 Performance Reports and Procedure Review Removed from the agenda – we reviewed this and the board approved revisions in November 2023.
 - o Not discussed

6. Work Plan – Sharon, Catherine

- The subcommittee approves of the changes and additions to the performance measures & discipline reports.

7. Public Comment – Sharon

- No public comment

8. Anything For the Good of the Order? – All

- a. Portion of the agenda during which members may make statements or offer observations about the character or work of the subcommittee without having any particular item of business before the meeting.
- b. CCW – WABON’s conference on October 2nd , Voice and Vision: The Possibilities, is now open for registration and is posted on our website.
 - a. WHPS & WABON will both have a table at the conference
 - b. Would be nice to introduce any board members who attend
 - c. Reviewed Agenda for Voice & Vision conference

9. Adjournment