



**Board of Nursing
Business Meeting Minutes**

March 8, 2024
8:30 AM- 5:00 PM

This meeting was held in person at Washington State Department of Health: [111 Israel Rd SE, Tumwater, WA 98501](#), in building TC2 room 166/167 and relocated to Labor & Industries: 7273 Linderson Wy SW, Tumwater, WA 98501, in Room S117 due to a power outage closure at the previous location as well as via zoom.

If you would like to request a copy of this recording, please visit the DOH Public Records Portal at <https://doh.wa.gov/about-us/public-records>.

Board Members:

Adam Canary, LPN, Interim Chair
Quiana Daniels, BS, RN, LPN, Interim Vice Chair
Kimberly Tucker PhD, RN, CNE, Interim Secretary/Treasurer
Jacob Garcia, MBA, MSN, RN, PCCN
Ella B. Guilford, MSN, M.Ed., BSN, RN
Heleena Hufnagel, BS, MBA-HCA, Public Member
Judy Loveless-Morris, PhD, Public Member
Ajay Mendoza, CNM
Dawn Morrell, RN, BSN, CCRN
MaiKia Moua, RN, BSN, MPH
Sharon Ness, RN
Norma Perez, M.Ed., Public Member

Excused:

Jonathan Alvarado ARNP, CRNA

Assistant Attorney General:

Sierra McWilliams, Assistant Attorney General

Staff:

Alison Bradywood, DNP, MPH, RN, NEA-BC, Executive Director
Chris Archuleta, Director, Operations and Finance
Gerianne Babbo, Ed.D, MN, RN, Director, Education
Shad Bell, Assistant Director, Operations and Communications
Amber Bielaski, MPH, Assistant Director, Licensing
Debbie Carlson, MSN, RN, CPM, Director, Practice
Mary Sue Gorski, PhD, RN, Director, Advanced Practice,
Research and Policy
Karl Hoehn, JD, FRE, Assistant Director, Discipline – Legal
Grant Hulteen, Assistant Director, Discipline – Investigations and
WHPS
Anthony Partridge, MPPA, Assistant Director of Regulatory Affairs
Catherine Woodard, Director, Discipline and WHPS

I. 8:30 AM - Opening – Adam Canary, Chair – DISCUSSION/ACTION

Due to a power outage, the board discussed meeting options as the meeting location is closed to the public.

The meeting is to resume at 10:00am at a new location that was communicated to members of the public on the zoom call and via GovDelivery.

Meeting resumed at 10:00 AM at Labor & Industries: 7273 Linderson Wy SW, Tumwater, WA 98501, in Room S117.

II. Call to Order

A. Introductions

B. Order of the Agenda

Due to time constraints, the WCN report is to be moved to the May meeting. So moved by Ms. Daniels and approved by the board.

C. Land Acknowledgement – Quiana Daniels

Dr. Loveless-Morris volunteered for the May Land Acknowledgement.

D. Announcements

Dr. Bradywood presented some updates.

1. Staff Updates

2. Celebrations

a. Ms. Quiana Daniels – named Puget Sound Business Journal's 2024 Top 40 Under 40

b. Ms. Dawn Morrell – inducted into the Washington State Nurses Hall of Fame

c. ICRS Certificate Recipients

1. Ms. Bethany Mauden

2. Ms. Victoria Hayward

d. Dr. Gerianne Babbo – Correction to NCSBN chair appointment.

e. Ms. Amber Bielaski – Appointment to the NCSBN Compliance Committee

3. WABON Conference on Joy in Practice

4. Board Orientation

5. Open Board Positions – RN, LPN, Public – applications close March 15, 2024

III. Consent Agenda – DISCUSSION/ACTION

Consent Agenda items are considered routine and are approved with one single motion.

Motion: Dr. Loveless-Morris moved, with a second from Ms. Guilford, to approve the consent agenda. The motion passed.

A. Approval of Minutes

1. WABON Business Meeting

a. January 12, 2024

2. Advanced Practice Subcommittee

a. November 15, 2023

3. Discipline Subcommittee

a. December 19, 2023

III. Consent Agenda – Continued.

A. Approval of Minutes. Continued.

4. Consistent Standards of Practice Subcommittee
 - a. December 1, 2023
5. Licensing Subcommittee
 - a. December 19, 2023
 - b. January 2024 – No meeting
6. Research Subcommittee
 - a. No meetings.
7. Education Subcommittee
 - a. January 31, 2024

B. Letter from NCSBN President Jay Douglas

C. Performance Measures

1. Investigations
2. Legal
3. Washington Health Professional Services (WHPS)
4. Substance Use Disorder Review Panel (SUDRP)
5. Nursing Assistant Program Approval Panel (NAPAP)
6. Nursing Program Approval Panel (NPAP)

D. Licensing Report to the Governor’s Office

E. Washington Center for Nursing/WABON monthly meetings

1. January 29, 2024 – Joint meeting with DOH

F. Out of state travel reports

1. Federation of Associations of Regulatory Boards Forum – Karl Hoehn
2. NCSBN Scientific Symposium – Emma Cozart

IV. WABON Panel Decisions – DISCUSSION

The WABON delegates the authority as provided by law for certain decisions to a panel of at least three members. A member of the WABON must chair panels. Pro tem members of WABON may serve as panel members. The following decisions are provided for information.

A. Nursing Program Approval Panel (NPAP)

1. January 4, 2024
2. January 18, 2024
3. February 1, 2024
4. February 15, 2024

B. Nursing Assistant Program Approval Panel (NAPAP)

1. January 8, 2024
2. February 12, 2024

V. Chair Report – Adam Canary, Interim Chair – DISCUSSION/ACTION

A. Nomination Committee – Sharon Ness

1. Slate of Candidates

Ms. Ness presented the slate of candidates for review. The board candidates spoke to the Board regarding the positions they are seeking in the election.

Mr. Canary requested nominations from the floor. No nominations were made.

Motion: Ms. Ness moved, with a second from Mr. Mendoza, for the Board to accept the slate of candidates. The motion passed.

B. Annual Board Survey– Preliminary Results of Board Member Responses – Lohitvenkatesh Oswal

Mr. Oswal reported the preliminary results of the annual survey. To date, eleven of thirteen board members and twenty-one pro tems responded. Mr. Oswal reported the results were primarily positive. More comprehensive results to be presented at a future meeting.

C. NCSBN Midyear Meeting

Mr. Canary discussed the NCSBN Midyear Meeting agenda and attendees.

VI. Executive Director Report – Alison Bradywood – DISCUSSION/ACTION

A. Budget Report – Kimberly Tucker, Chris Archuleta

Mr. Archuleta reported on the impact of the MSL on WABON’s fiscal outlook.

Full implementation of the NLC occurred on January 31, 2024, and WABON is issuing WA MSLs and collecting additional fees for the credentials. The revenue from the credential will begin to offset and is projected outpace the loss of revenue from nurses with active MSLs in other states not renewing their WA single state licenses. There is a final HELMS payment in June 2024 that will endanger WABON with a negative fund balance but is not a certainty.

Ms. Bielaski reported the MSL numbers for the first month of implementation and WA State licenses that are upgraded to an MSL.

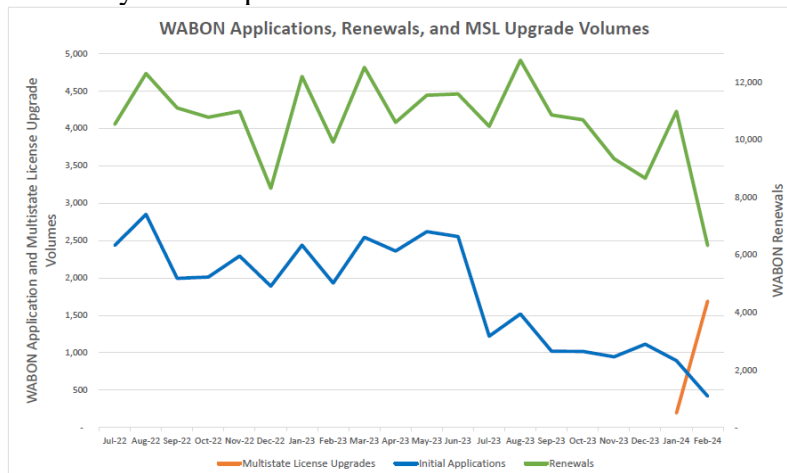
B. Strategic Plan Update

1. Nursing Assistants – to be presented during Education report.

2. Bill Implementation

a. SB 5499 – Nurse Licensure Compact – Alison Bradywood

Dr. Bradywood expanded on the MSL numbers and trends.



VI. Executive Director Report – Alison Bradywood – Continued.

B. Strategic Plan Update. Continued.

- b. SB 5582 – Reducing barriers and expanding educational opportunities to increase the supply of nurses in Washington. – to be presented during Education report
 - c. HB 1255 (RCW 18.79.440) Reducing stigma and incentivizing health care professionals to participate in a substance use disorder monitoring and treatment program. – Grant Hulteen
Mr. Hulteen reported IT is still working to implement the required changes to remove the status for WHPS graduates in ILRS, but the change may be delayed until implementation of HELMS.
 - d. HB 1009: Military Spouse Employment - Jessilyn Dagum, Amber Bielaski – No report
3. Data-Driven Practice – Debbie Carlson
Ms. Carlson reported they are working on the early remediation of data, on practice inquiries and student nurse practice errors.
4. Diversity, Equity, Inclusion, & Belonging (DEIB) – Jessilyn Dagum, Jacob Garcia
Ms. Dagum and Mr. Garcia reported the progress of the taskforce, next steps include setting specific, measurable, achievable, relevant, and time-bound goals; identify unit and Subcommittee opportunities for improvement; and to conduct a baseline assessment using an established tool.
5. Communications – Social Media Presence – Shad Bell, Peniel Parrao-Tovar
Ms. Parrao-Tovar presented pitfalls of having a social media presence. The pitfalls of social media can be navigated properly with policies and procedures that define conduct that is appropriate/inappropriate, with an outline of pre-approved automated messages and responses to specific situations and interactions.
- a. Social Media Procedures – Amy Sharar
Ms. Sharar presented a draft social media policy statement and procedure.

VII. Education Session – Introduction to Artificial Intelligence (AI), Rich G. Kenny, MMCI, RN, Health Informaticist.

Mr. Kenny advised leading healthcare organizations on nursing workforce strategies and experience design. Mr. Kenny presented an overview of AI and integration into health care delivery.

VIII. 1:00 PM – 1:15 PM - Public Comment

This time allowed the public to present comments to WABON.

One person was signed up to speak but was not present. No comments were made.

IX. 1:15 PM – 1:45 PM - Rules Hearing – Initial Out-of-State Exam and Endorsement Licensing - DISCUSSION/ACTION

The rules hearing was called to order at 1:15 PM.

WABON proposed amendments to WAC 246-840-030 and WAC 246-840-090 to clarify specific licensing requirements for RN and LPN applicants. The amendments aim to address concerns regarding the acceptance of nursing program graduates from other states and to safeguard the standards of nursing education in Washington.

1:23 PM testimony period began.

No written comments were made regarding the rules hearing and no comments were made.

Rules hearing adjourned at 1:26 PM.

ACTION: Ms. Morrell moved, with a second by Mr. Mendoza, to approve amendments to WAC 246-840-030 and WAC 246-840-090 clarifying WABON’s authority to determine if another state’s board-approved nursing program substantially meets Washington state requirements. The motion passed.

VI. Executive Director Report – Alison Bradywood – Continued.

D. Rules Update – Jessilyn Dagum

Ms. Dagum reported on emergency rules, and rules in progress.

E. Health Enforcement and Licensure Management System (HELMS) Update – Karl Hoehn

Mr. Hoehn presented on the progress toward completion of the HELMS project. HELMS Lite is projected to start in March, partial HELMS in September and into 2025.

F. WHPS Annual Report and SUDRP Annual Report – Catherine Woodard and Grant Hulteen

Ms. Woodard and Mr. Hulteen presented the annual report including program performance from the previous calendar year. The comprehensive report included recommended information from the National Council of State Boards of Nursing *Substance Use Disorder in Nursing Resource Manual and Guidelines* (2011).

ACTION: Ms. Morrell moved, with a second from Ms. Guilford, to approve the WHPS and SUDRP annual reports. The motion passed.

VII. Subcommittee Report – DISCUSSION/ACTION

A. Advanced Practice – Jonathan Alvarado, Chair

1. AP Compact Education Brief

Dr. Gorski reported the Advanced Practice Subcommittee reviewed the Education Brief on February 21, 2024. There is general agreement that the concept of a national licensure compact is timely and has benefits for both patient care and Advanced Practice Nurses. There have been concerns expressed about specific aspects of the current National Council of State Boards of Nursing APRN Compact.

ACTION: Ms. Daniels moved, with a second from the Advanced Practice Subcommittee, to approve the Exploring the Advanced Practice Registered Nursing Compact for Washington State Education Brief. The motion passed.

B. Consistent Standards of Practice – Ella Guilford, Chair

1. No report

C. Discipline – Sharon Ness, Chair

1. Complaint form revisions

2. Procedure A.06.11 *Review of Board of Nursing Reports*

Ms. Ness reported the research unit conducted a study of data collected from closed cases from March to September 2023. Of these, 59 closed cases had elements of implicit and explicit bias and potential discrimination and 37 identified a given type of discrimination in the narrative.

ACTION: Ms. Ness moved, with a second from the Discipline Subcommittee, to approve improvements to the complaint intake form to include questions about discrimination and inclusion of the whistleblower statement, and to approve Procedure A06.11 Review of Board of Nursing Reports to include discrimination as an above threshold category, as well as misdemeanor crimes related to the practice of nursing for multistate licensure. The motion passed.

3. Procedure A.20.12 *Substance Use Orders*

Ms. Ness reported the Discipline Subcommittee reviewed the procedure and it has been updated to make technical changes and to reflect the new WABON name.

ACTION: Ms. Ness moved, with a second from the Discipline Subcommittee, to approve revisions to Procedure A.20.12 Substance Use Orders. The motion passed.

D. Licensing – Dawn Morrell, Chair

1. No report

E. Research – MaiKia Moua, Acting Chair

1. Procedure R02.04 *Student Engagement Procedure*

Ms. Moua reported the Research Subcommittee reviewed procedure R02.04 and it has been updated to make technical changes and to reflect the new WABON name.

ACTION: Ms. Moua, with a second from the Research Subcommittee, to approve the revisions to Procedure R02.04 Student Engagement Procedure. The motion passed.

VII. Subcommittee Report – Continued.

F. Education – Kimberly Tucker, Chair

1. SB 5582 Simulation Rules

Dr. Tucker reported on the Education Subcommittee developed with the Simulation of the 1:2 simulation rules. The board held seven public rule workshops, meetings with INACSL and SSIH representatives, and national researchers to ensure a broad variety of perspectives were considered in the drafted rule language.

ACTION: Dr. Tucker moved, with a second from the Education Subcommittee, to approve the draft proposed rule language for the SB 5582 Simulation Rules and move forward in the rulemaking process with the filing of a CR-102. The motion passed.

VIII. Education – Dr. Gerianne Babbo, Christine Tran - DISCUSSION/ACTION

A. Education

1. SB 5582 Next Steps 1:2 Draft Simulation Rules

Dr. Babbo presented the timeline of the draft simulation rules and thanked the simulation taskforce team for their work.

2. SB 5582 Rule Writing - level of graduate degree in Baccalaureate programs in (for Sect 7, line 31-34, rule writing)

Dr. Babbo presented NCSBN's member board web survey on the academic and experiential qualifications of BSN nurse administrators.

3. Model Act and Review Committee

Dr. Babo reported the first will be in April 2024 and to be discussed at the NCSBN mid-year meeting.

B. Nursing Assistant

1. Strategic Plan Update

Dr. Bradywood reported the strategic plan is on track and the high school training program is in development. Further, the high school program director is being hired.

2. Testing

Ms. Tran reported on testing trends.

IX. Legislative Panel Report – Quiana Daniels, Anthony Partridge – DISCUSSION/ACTION

Ms. Daniels reported the legislative session was a short sixty-day session and has now been completed.

APRN Title Protection passed the legislature and was fully funded. It was the first request legislation as well as being the first successful request legislation. Ms. Daniels thanked the supportive representatives and senators.

A. Legislative Coverage Map

Ms. Daniels presented the legislative coverage map of current WABON Board Members.

B. Legislative Updates

Mr. Partridge presented on the legislative updates and successful legislation.

The short list:

HB 2416 – fully funded.

SB 5184 – moving forward.

SB 6286 – fully funded.

IX. Legislative Panel Report – Quiana Daniels, Anthony Partridge – Continued.

B. Legislative Update. Continued.

Mr. Partridge discussed a simulation proposal for the strategic investment of funds for nursing education programs to provide professional development related to simulation activities. This proposal is going to be further pushed forward in future sessions toward a supplemental budget.

X. Board Hours Project Presentation – Bethany Mauden, Josh Smoots – DISCUSSION/ACTION

Mr. Smoots and Ms. Mauden presented the preliminary results of their research study based on a recent survey. The purpose of the assessment is to assess the workload of board and pro tem members; to provide transparency to prospective board members on the hours and duties of the average member; to improve onboarding processes and orientation materials; to streamline workflows for board members; and to produce more accurate position descriptions.

XI. WCN Report – Sofia Aragon – DISCUSSION/ACTION –

Due to time constraints, the item was moved to May 10, 2024.

XII. Meeting Evaluation

Meeting evaluation was completed via a zoom poll which was displayed.

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1. Did the length of the packet meet your needs? 9/9 (100%) answered.

Strongly Agree 3 /9 (33)%

Agree 4/9 (44)%

Neither Agree or Disagree 1/9 (11)%

Disagree 1/9 (11)%

Strongly Disagree 0/9 (0)%

2. Was the information and SBAR in the packet helpful? 9/9 (100%) answered.

Strongly Agree 5/9 (56)%

Agree 3/9 (33)%

Neither Agree or Disagree 0/9 (0)%

Disagree 1/9 (11)%

Strongly Disagree 0/9 (0)%

3. Did you feel like your voice was heard? 9/9 (100%) answered.

Strongly Agree 5/9 (56)%

Agree 3/9 (33)%

Neither Agree or Disagree 0/9 (0)%

Disagree 0/9 (0)%

Strongly Disagree 1/9 (11)%

4. The meeting content was relevant to the Strategic Plan and to the Board? 9/9 (100%) answered.

Strongly Agree 5/9 (56)%

Agree 4/9 (44)%

Neither Agree or Disagree 0/9 (0)%

Disagree 0/9 (0)%

Strongly Disagree 0/9 (0)%

5. Comments 4/9 (44)% answered.

[Quiana Daniels](#) - Great meeting!

[David Garcia](#) - I think we had a great conversation about the Nurse Administrator, this is great discussion, but i do worry if we remove one barrier are we adding additional (1 step forward 2 steps back

[Adam Canary](#) - I thought the meeting went extremely well. Given the circumstances, with the power outage and change of venue, the staff handled it with an amazing attitude and exuded calmness, and professionalism.

[Maikia Moua](#) - I think I got an old version of the packet, the page numbers did not quite align, but I could follow along just fine. Nice job adjusting to the unexpected outage! I appreciated the education session.

XIII. Closing at 3:49 PM