



Board of Nursing
Meeting Minutes

January 12, 2024
8:30 AM- 5:00 PM

This was a virtual meeting, people could attend the meeting if they did not have a computer or phone access at Labor & Industries: 7273 Linderson Wy SW, Tumwater, WA 98501, in Room S119.

If you would like to request a copy of this recording, please visit the DOH Public Records Portal at <https://doh.wa.gov/about-us/public-records>.

Board Members:

Adam Canary, LPN, Interim Chair
Quiana Daniels, BS, RN, LPN, Interim Vice Chair
Kimberly Tucker PhD, RN, CNE, Interim Secretary/Treasurer
Jonathan Alvarado ARNP, CRNA
Jacob Garcia, MBA, MSN, RN, PCCN
Ella B. Guilford, MSN, M.Ed., BSN, RN
Heleena Hufnagel, BS, MBA-HCA, Public Member
Ajay Mendoza, CNM
Dawn Morrell, RN, BSN, CCRN
MaiKia Moua, RN, BSN, MPH
Sharon Ness, RN
Norma Perez, M.Ed., Public Member

Excused

Judy Loveless-Morris, PhD, Public Member
Emerisse Shen, FNP, ARNP

Assistant Attorney General:

Sierra McWilliams, Assistant Attorney General

Staff:

Alison Bradywood, DNP, MPH, RN, NEA-BC, Executive Director
Chris Archuleta, Director, Operations and Finance
Gerianne Babbo, Ed.D, MN, RN, Director, Education
Shad Bell, Assistant Director, Operations and Communications
Amber Bielaski, MPH, Assistant Director, Licensing
Debbie Carlson, MSN, RN, CPM, Director, Practice
Mary Sue Gorski, PhD, RN, Director, Advanced Practice, Research and Policy
Karl Hoehn, JD, FRE, Assistant Director, Discipline – Legal
Grant Hulteen, Assistant Director, Discipline – Investigations and WHPS
Kathy Moisio, PhD, RN, Director, Nursing Assistant Programs
Anthony Partridge, MPPA, Assistant Director of Regulatory Affairs
Catherine Woodard, Director, Discipline and WHPS

- I. 8:30 AM - Opening – Adam Canary, Interim Chair – DISCUSSION/ACTION**
- II. Call to Order**
 - A. Introductions**
 - B. Order of the Agenda**
 - C. Land Acknowledgement – Quiana Daniels**
 - 1. Mr. Canary requested volunteers from the Board to conduct the Land Acknowledgements for March and April, Ms. Daniels volunteered for March and Ms. Guilford volunteered for July.
 - D. Announcements**
 - 1. Welcome new staff – Ms. Mulanax and Mr. Smoots
 - 2. Departing Board Member – Ms. Shen.
 - 3. NCSBN Board of Directors – Dr. Babbo has been appointed as NCSBN’s chair of Education Subcommittee Model Act and Rules Review.
 - 4. Conference Planning for 2024 – Interested board members were asked to reach out to Dr. Bradywood if interested in joining the committee.
 - 5. Orientation and Expectations for Board Members
 - a. New Members Orientation,
 - b. Mentor/Mentee,
 - c. Website has been updated for comparison of roles,
 - d. Letter for employers on the role of the board member.
 - e. Other - Please let us know if there is more, we can do.

III. Consent Agenda – DISCUSSION/ACTION

Consent Agenda items are considered routine and are approved with one single motion.

ACTION: Dr. Tucker moved to approve the consent agenda. Ms. Guilford seconded the motion. The motion passed.

- A. Approval of Minutes**
 - 1. WABON Business Meeting
 - a. November 17, 2023
 - 2. Advanced Practice Subcommittee
 - a. October 18, 2023
 - 3. Discipline Subcommittee
 - a. October 24, 2023
 - 4. Consistent Standards of Practice Subcommittee
 - a. October 6, 2023
 - 5. Licensing Subcommittee
 - a. October 17, 2023
 - b. November 2023 – No meeting
 - 6. Research Subcommittee
 - a. October 16, 2023
 - 7. Education Subcommittee
 - a. November 6, 2023
- B. Letter from NCSBN President Jay Douglas**

III. Consent Agenda – DISCUSSION/ACTION. Continued.

C. Performance Measures

1. Investigations
2. Legal
3. Washington Health Professional Services (WHPS)
4. Substance Use Disorder Review Panel (SUDRP)
5. Nursing Assistant Program Approval Panel (NAPAP)
6. Nursing Program Approval Panel (NPAP)

D. Licensing Report to the Governor's Office

E. Washington Center for Nursing/WABON monthly meetings

1. November 28, 2023

F. Out of state travel reports

1. Federation of State Medical Boards – November 30-December 1, 2023, Sara Kirschenman

IV. WABON Panel Decisions – DISCUSSION

The WABON delegates the authority as provided by law for certain decisions to a panel of at least three members. A member of the WABON must chair panels. Pro tem members of WABON may serve as panel members. The following decisions are provided for information.

A. Nursing Program Approval Panel (NPAP)

1. November 16, 2023
2. December 7, 2023
3. December 21, 2023

B. Nursing Assistant Program Approval Panel (NAPAP)

1. November 13, 2023
2. December 11, 2023

V. Chair Report – Adam Canary – DISCUSSION/ACTION

A. Recruitment for new WABON and pro tem members

Four positions are open:

ARNP, Public Member, RN, LPN (Our public and RN members are eligible for renewal)

B. NCSBN midyear meeting – Atlanta, GA – March 12-14, 2024

1. NLC Commission - March 11, 2024

C. Nominations Committee for Officer Elections and WABON Award

Annual appointment by the Chair of three board members to participate on the nominations committee for board officer elections, NCSBN award nominations, and WABON award.

The nominations committee receives, reviews, and selects nominations for NCSBN awards, and recipients of WABON award.

Ms. Ness, Mr. Garcia, and Ms. Daniels volunteered to participate.

VI. Executive Director Report – Alison Bradywood – DISCUSSION/ACTION

A. Budget Report – Kimberly Tucker, Chris Archuleta

Mr. Archuleta reported the Department of Health (DOH) submitted a decision package on behalf of WABON in the FY23 supplemental budget requesting spending authority to cover the additional ongoing revenues from fees gained from the December 2022 fee increase. Which amounts to \$4.5M in additional allotment for the 2023-2025 biennium. Revenue projections in FY25 have been adjusted to account for the anticipated increases from implementation of phase two of the NLC when WABON begins to issue the Multistate License (MSL) and collect the additional fees for the new credentials. Anticipated revenues rebound once phase two is fully implemented on January 31, 2024.

Mr. Archuleta expressed concern regarding a budgetary HELMS expense which was not previously communicated by DOH and thus not integrated into the WABON budget. Mr. Archuleta is working with Dr. Bradywood and DOH regarding the communication processes.

B. Strategic Plan Update

1. Nursing Assistants – Kathy Moisio to present with Education Report

2. Bill Implementation

a. SB 5499 – Nurse Licensure Compact – Alison Bradywood

Dr. Bradywood gave a brief update on the progress of the compact implementation, the multistate licenses are scheduled to begin issuing on January 31st.

b. SB 5582 – Reducing barriers and expanding educational opportunities to increase the supply of nurses in Washington. – Gerianne Babbo and Kathy Moisio to present with Education Report

c. HB 1255 – Reducing stigma and incentivizing health care professionals to participate in a substance use disorder monitoring and treatment program. – Grant Hulteen.

Mr. Hulteen reported the program did not receive additional requested funds but continues to advocate with legislators and prepare to begin issuing the stipend in July 2024.

d. HB 1009: Military Spouse Employment - Amber Zawislak-Bielaski - No Report.

3. Data-Driven Practice – Debbie Carlson

Ms. Carlson reported they have completed the project plan and data sets. and the draft strategy plan and are reviewing DOH resources for data management best practices.

4. Diversity, Equity, Inclusion, Belonging, & Anti-Racism (DEIB) – Alison Bradywood

Dr. Bradywood reported a group of staff and board members identified key areas for internal and external work throughout 2024. During the meeting it was recommended to form a DEIB taskforce to ensure direction and progress in DEIB initiatives.

ACTION: Mr. Garcia moved, with a second from Ms. Daniels, to convene a taskforce to continue to advance diversity, equity, inclusion, and belonging work in accordance with the WABON 2023-2025 strategic plan. The motion passed.

5. Communications – Social Media Presence – Shad Bell

Mr. Bell presented WABONs communication plan and introduced pro tem Ms. Tovar.

Ms. Tovar presented on social media the presence of other boards of nursing and offered their recommendation for WABON's presence.

Ms. Daniels recommended moving forward with establishing a presence. Mr. Bell assured the Board there are several steps to implement prior to establishing a presence.

VI. Executive Director Report – Alison Bradywood – DISCUSSION/ACTION. Continued.

C. Rules Update – Jessilyn Dagum

Ms. Dagum reported on the status of rules in progress, including emergency rules. A rules hearing is to be scheduled for the next business meeting in March.

D. Health Enforcement and Licensure Management System (HELMS) Update – Karl Hoehn

Mr. Hoehn reported on the HELMS project progress. Expected go live scheduled to begin in late 2025, HELMS Lite testing expected to begin in February. Due to challenges with the project, HELMS will be operating under the direct observation of the chief information officer of the State of Washington.

VII. Subcommittee Report – DISCUSSION/ACTION

A. Advanced Practice – Jonathan Alvarado, Chair

Dr. Gorski presented an update on AP Compact workshops and on title change from ARNP to APRN. WABONs seeking bill sponsors.

B. Consistent Standards of Practice (CSPSC) – Ella Guilford, Chair

1. Patient Abandonment – Commonly Asked Questions (CAQs)

The Washington State Board of Nursing (WABON) has a current interpretive statement on patient abandonment. The Washington State Nurses Association (WSNA) asks WABON for guidance on whether a nurse, who leaves a patient to prevent imminent personal harm in the event of an active shooter, be considered patient abandonment. With the notable increase in workplace violence, and specifically active shooters in health care, nurses are provided with education on their role in the event of an active shooter. The current standard/training typically involves a “*run, hide, fight*” model.

The nursing rules ([WAC 246-840-710](#)) only include a brief statement on patient abandonment: “Willfully abandoning clients by leaving a nursing assignment, when continued nursing care’s required by the condition of the client(s), without transferring responsibilities to appropriate personnel or caregiver.”

ACTION: Ms. Guilford moved, with a second from the Consistent Standards of Practice Subcommittee, to approve the Patient Abandonment CAQs. The motion passed.

2. CSPSC Position Description

The CSPSC Position Description defines the purpose, membership, roles, responsibilities, and duties of the CSPSC which has not been officially reviewed/revised since 2017. The subcommittee members determined some updates and minor revisions were needed.

ACTION: Ms. Guilford moved, with a second from the Consistent Standards of Practice Subcommittee, to approve the CSPSC Position Statement. The motion passed.

C. Discipline – Sharon Ness, Chair

1. Procedure A21 Decision Making Criteria for License Applications

Implementation of the Nurse Licensure Compact has changed the way licensing considers criminal convictions on applications. WABON cannot issue a multistate credential if the applicant has any felony conviction, no matter how old.

The updated procedure rescinds decision making authority for HSQA background check staff and requires all criminal conviction history to be provided to WABON in accordance with relevant laws and regulations.

ACTION: Ms. Ness moved, with a second from the Discipline Subcommittee, to adopt revisions to Procedure A21 Decision Making Criteria for License Applications. The motion passed.

2. Draft WAC 246-840-750 thru 780 and a new rule section WAC 246-840-790 in response to [Substitute House Bill \(SHB\) 1255](#).

ACTION: Ms. Ness moved, with a second from the Discipline Subcommittee, to approve draft proposed changes to WAC 246-840-750 through 780 as well as new WAC section WAC 246-840-790 and file the rule language proposal with the Code Reviser's Office as a CR-102. The motion passed.

D. Licensing – Dawn Morrell, Chair – No report

E. Research –Judy Loveless-Morris, Chair – No report

F. Education – Kimberly Tucker, Chair

1. Procedure E02.04 Nursing Assistant Training Program Approvals
2. Procedure E10.01 Complaints, Investigations, and Actions related to Nursing Assistant Training Programs

The new rules chapter for nursing assistants (WAC 246-841A) includes regulatory changes impacting procedures for the approval of nursing assistant training programs and for complaint investigations and disposition. In addition, Nursing Assistant Program Approval Panel (NAPAP) procedures require review on a scheduled basis to assure they are up-to-date and as efficient and effective as possible.

ACTION: Ms. Daniels moved, with a second from the Education Subcommittee, to adopt revisions to procedure E02.04 and adopt new procedure E10.01. The motion passed.

VIII. Education – Dr. Gerianne Babbo, Dr. Kathy Moisia - DISCUSSION/ACTION

A. Nursing Education

1. SB 5582 Update - 1:2 Simulation Draft Rules Update

Dr. Babbo thanked the education team, attorneys, and Ms. Dagum. Dr. Babbo reported the team's working on drafting a 1:2 simulation rule based on evidence and best practices as defined by the simulation professional organization, International Nursing Association for Clinical Simulation and Learning ([INACSL](#)), and the Society for Simulation in Healthcare ([SSIH](#)), the work will be presented during the education session. Dr. Babbo further presented a timeline and tentative rules hearing to take place at the May Business Meeting.

2. Participation in WCN Clinical Placement Assessment.

Dr. Babbo reported the participation of WABON role to facilitate communication between education and health care facilities with the goal of increasing clinical placements. WCN's conducting data gathering on needs and policies to support placements for diverse populations.

3. International Center for Regulatory Scholarship (ICRS) Certificate Victoria Hayward
Dr. Hayward completed her ICRS Certificate with the National Council of State Boards of Nursing program and has been invited to the institute in April.

B. Nursing Assistants

1. Progress on Strategic Plan for Nursing Assistants.

Dr. Moisia reported they are implementing the rules changes for the new NAC chapter, continuing to implement NA testing, working on the apprenticeship pilot with sponsor Washington Healthcare Association, and establishing a rural hospital program training

for high school students as pursuant to legislation. Dr. Moisio further reported they are addressing language and timeline considerations for nursing assistants.

2. Nursing Assistant Testing

Dr. Moisio reported testing capacity has expanded and processes are being automated as much as possible. The team's working on improvements to registration, candidate sign-ins and minimizing the no-show rate. Total skills test takers for the quarter are 3,004, with 2,343 passing which is an increase from previous years. 1st attempt pass rates have also increased from previous years, for example 70.5% in 2021 to 78% in 2023. There are 78 program sites offering skills tests in Washington.

IX. Education Session – Evidence-Based Regulation of Simulation: Draft Rule Updates Informed by CR-101 Workshops – Katie Haerling, PhD, RN, CHSE

Dr. Haerling is a Pro Tem Member of WABON and an advocate for high-quality simulation and evidence-based regulation of simulation used in nursing education. Dr. Haerling was the lead author of the recent *Journal of Nursing Regulation* article, "Contributing to evidence-based regulatory decisions: A comparison of traditional clinical experience, mannequin-based simulation, and screen-based virtual simulation" and upcoming *Journal of Nursing Education* article, "A cost-utility analysis comparing traditional clinical, mannequin-based simulation, and virtual simulation activities."

Dr. Haerling presented the draft language for the simulation rule, and the process for drafting language for the 1:2 simulation rule using a review of the literature, healthcare simulation standard of best practice, consultation, and public workshops.

X. Complete WABON Annual Survey – Lohitvenkatesh Oswal - DISCUSSION/ACTION

Mr. Oswal presented the WABON Annual Survey and sent a link via email for completion to Board Members and Pro Tems.

XI. Public Comment

This time allows members of the public to present comments to the WABON. Several members of the public expressed interest in providing comments but were not present.

Ms. Kaway – commented they were happy WABON will be joining social media and asked about generational considerations for board membership.

XII. Legislative Panel – Quiana Daniels, Anthony Partridge– DISCUSSION/ACTION

Ms. Daniels and Mr. Partridge gave a report on the legislation reviewed and discussed at the legislative panels, reviewed the legislative priorities, and invited the public to attend the meetings on Wednesday's 4:00 PM – 5:00 PM during the session. For a copy of the agenda and information about the meeting, interested parties may visit:

<https://nursing.wa.gov/about-us/meetings> under the Legislative Panels section or sign up for GovDelivery at [Washington State Department of Health \(govdelivery.com\)](https://www.govdelivery.com).

XIII. 2:00 PM – 2:30 PM – Executive Session – Closed to the Public

At 2:00 PM, Mr. Canary moved the Board Members into Executive Session for the purpose of discussing ongoing litigation, which was closed to the public and not recorded. The executive session ended at 2:30 PM, when the Board returned to the public meeting.

XIV. Board Member Poll - Evaluation

1. Did the length of the packet meet your needs?

Strongly Agree 55%
Agree 45%
Neither Agree nor Disagree 0%
Disagree 0%
Strongly Disagree 0%

2. Was the information and SBAR in the packet helpful?

Strongly Agree 82%
Agree 18%
Neither Agree nor Disagree (0)%
Disagree 0%
Strongly Disagree 0%

3. Did you feel like your voice was heard?

Strongly Agree 73%
Agree 18%
Neither Agree nor Disagree 9%
Disagree 0%
Strongly Disagree 0%

4. The meeting content was relevant to the Strategic Plan and to the Board?

Strongly Agree 82%
Agree 18%
Neither Agree nor Disagree 0%
Disagree 0%
Strongly Disagree 0%

5. Comments

- A.C., I think the meeting went very well. The board had great discussions and staid on point and focused throughout the meeting.
- Q.D. Great, effective meeting!
- N.P. Evidence Based regulations of sim presentation was very thorough, and informative; being a new member I found the presentation useful (it included the background information, status)
- M.M. Adam did a great job welcoming the new members and encouraging their participation and questions. Such awesome work on testing improvements and simulation. Thank you for the budget report.

XV. 2:37 PM - Closing