



STATE OF WASHINGTON
Board of Nursing
Meeting Minutes
November 17, 2023
8:30 AM- 5:00 PM

This was a virtual meeting, people could attend the meeting if they did not have a computer or phone access at Labor & Industries: 7273 Linderson Wy SW, Tumwater, WA 98501, in Room S117.

If you would like to request a copy of this recording, please visit the DOH Public Records Portal at <https://doh.wa.gov/about-us/public-records>.

Board Members:

Yvonne Strader, RN, BSN, BSPA, MHA, Chair
Helen Myrick, Public Member, Vice-Chair
Adam Canary, LPN, Secretary/Treasurer
Jonathan Alvarado ARNP, CRNA
Quiana Daniels, BS, RN, LPN
Ella B. Guilford, MSN, M.Ed., BSN, RN
Heleena Hufnagel, BS, MBA-HCA, Public Member
Judy Loveless-Morris, PhD, Public Member
Ajay Mendoza, CNM
MaiKia Moua, RN, BSN, MPH
Sharon Ness, RN
Emerisse Shen, FNP, ARNP
Kimberly Tucker PhD, RN, CNE

Excused:

Dawn Morrell, RN, BSN, CCRN

Assistant Attorney General:

Sierra McWilliams, Assistant Attorney General

Staff:

Alison Bradywood, DNP, MPH, RN, NEA-BC, Executive Director
Chris Archuleta, Director, Operations and Finance
Gerianne Babbo, Ed.D, MN, RN, Director, Education
Shad Bell, Assistant Director, Operations and Communications
Amber Bielaski, MPH, Assistant Director, Licensing
Debbie Carlson, MSN, RN, CPM, Director, Practice
Mary Sue Gorski, PhD, RN, Director, Advanced Practice,
Research and Policy
Karl Hoehn, JD, FRE, Assistant Director, Discipline – Legal
Grant Hulteen, Assistant Director, Discipline – Investigations and
WHPS
Bethany Mauden, Administrative Assistant
Kathy Moisio, PhD, RN, Director, Nursing Assistant Programs
Catherine Woodard, Director, Discipline and WHPS

I. 8:30 AM - Opening – Yvonne Strader, Chair – DISCUSSION/ACTION

II. Call to Order

A. Introductions

1. Welcoming new members

B. Order of the Agenda

C. Land Acknowledgement - Judy Loveless-Morris

D. Announcements

1. Welcome new staff.
2. Celebrate board member, Quiana Daniels, was selected for the 2023 Puget Sound Business Journal Healthcare Leadership Award. Awards ceremony is December 7th at the Sheraton Grand Seattle from 11:30 am - 1:30 pm
3. Burnout and well-being survey from NCSBN, UPENN, WCN, and WABON. The board members were asked to encourage nurses to participate.
4. WCN presentations frequency of review and updates.

III. Consent Agenda – DISCUSSION/ACTION

Consent Agenda items are considered routine and are approved with one single motion.

ACTION: Dr. Tucker moved to approve the consent agenda. Ms. Guilford seconded the motion. The motion passed.

A. Approval of Minutes

1. WABON Business Meeting
 - a. September 7, 2023
 - b. September 8, 2023
2. Advanced Practice Subcommittee
 - a. July 19, 2023
 - b. August 14, 2023
 - c. September 20, 2023
3. Discipline Subcommittee
 - a. August 15, 2023
4. Consistent Standards of Practice Subcommittee
 - a. June 2, 2023
 - b. June 6, 2023
5. Licensing Subcommittee
 - a. August 15, 2023
 - b. September – No Meeting
6. Research Subcommittee
 - a. July 17, 2023
 - b. August 21, 2023
 - c. September 18, 2023
7. Education Subcommittee
 - a. No minutes

B. Letter from NCSBN President Jay Douglas

C. Letter from NCSBN CEO Phil Dickison

III. Consent Agenda – DISCUSSION/ACTION. Continued.

D. Performance Measures

1. Investigations
2. Legal
3. Washington Health Professional Services (WHPS)
4. Substance Use Disorder Review Panel (SUDRP)
5. Nursing Assistant Program Approval Panel (NAPAP)
6. Nursing Program Approval Panel (NPAP)

E. Licensing Report to the Governor’s Office

F. Washington Center for Nursing/WABON monthly meetings

1. August 29, 2023
2. September 26, 2023

G. Out of state travel reports

1. 2023 Federation of Association of Regulatory Boards, Regulatory Law Seminar - Jeffery Lippert and Anita Nath

IV. WABON Panel Decisions – DISCUSSION

The WABON delegates the authority as provided by law for certain decisions to a panel of at least three members. A member of the WABON must chair panels. Pro tem members of WABON may serve as panel members. The following decisions are provided for information.

A. Nursing Program Approval Panel (NPAP)

1. Sept 11, 2023
2. Sept 21, 2023
3. Sept 27, 2023 (Special NPAP)
4. Oct 5, 2023
5. Oct 26, 2023
6. Nov 2, 2023

B. Nursing Assistant Program Approval Panel (NAPAP)

1. August 14, 2023
2. September 11, 2023
3. September 18, 2023

V. Chair Report – Yvonne Strader – DISCUSSION/ACTION

A. Transitions of Board Members- Alison Bradywood, Sierra McWilliams

The transition of Chair and Vice-Chair from the board, with the new board member appointments from the Governor’s office, required WABON to elect interim officers for chair, vice chair and secretary/treasurer for the remainder of the year.

Nominations and floor nominations were presented, and voting took place via voice.

Nominations for interim positions: Chair – Adam Canary, Vice Chair – Quiana Daniels and Kim Tucker, Secretary/Treasurer – Kim Tucker and Ella Guilford

	Vote Tally:
Chair	Adam Canary - 11
Vice Chair	Quiana Daniels – 6; Kim Tucker - 4
Secretary/Treasurer	Kim Tucker – 6; Ella Guilford - 5

V. Chair Report – Yvonne Strader – DISCUSSION/ACTION. Continued.

A. Transitions of Board Members. Continued.

ACTION: The following officers for remainder of 2023-2024 were elected, Chair: Mr. Canary, Vice Chair: Ms. Daniels, Secretary/Treasurer: Dr. Tucker.

Ms. Ness moved to approve the officer elections with a second by Ms. Myrick. The motion passed.

The Officer nominations and election of officers for 2024-2025 will take place via routine procedure occurring January to July 2024. The procedure was available for review in the packet.

B. LNI Data Release Request

WABON reviewed LNI request for ILRS data to identify types of providers by geographic region for disaster planning and understanding injury and illness among the workforces. WABON and LNI have a data sharing agreement in place. No identifiable data will be shared.

ACTION: Ms. Loveless-Morris moved, with a second by Ms. Guilford, to approve the LNI data release request to support disaster planning and geographic distribution of illness in the nursing workforce. The motion passed.

C. Survey Request for WHPS from WSU PhD Student

WABON reviewed a PhD student at WSU request for WHPS support in recruitment for survey participation.

ACTION: Ms. Loveless-Morris moved, with a second from Mr. Canary, to approve the research study request to have WHPS distribute an optional survey to participants on behalf of the WSU PhD student looking at barriers and facilitators in the return-to-work process after licensure discipline related to substance use. The motion passed. Ms. Moua requested that a presentation to the board be planned once the project is completed.

VI. Executive Director Report – Alison Bradywood – DISCUSSION/ACTION

A. Budget Report – Adam Canary, Chris Archuleta

Mr. Archuleta reviewed the FY23 budget including revenue projections. Mr. Archuleta explained he has low confidence in many of the expenditure totals reported, due to delays in posting agency charges, errors in payroll processing, and making the necessary adjustments to the accounting systems. Mr. Archuleta anticipates providing a more accurate report with an updated outlook at the January meeting.

The WABON budget is underspent by approximately \$1.4M and the current revenue balances are just over \$2M, which stands below the recommended balance. Revenue projections in FY25 were adjusted for the anticipated increases from phase two of the Nurse Licensure Compact (NLC). These estimate when WABON will begin issuing the multistate license and collect additional fees for the new credentials. Revenues are expected to rebound once phase two occurs.

VI. Executive Director Report. Continued.

B. Strategic Plan Update

1. Nursing Assistants – Kathy Moio

Dr. Moio presented the update during education time later in the meeting.

2. Bill Implementation

a. SB 5499 – Nurse Licensure Compact – Alison Bradywood, Mary Sue Gorski

Dr. Bradywood reported progress in allowing multistate license holders to work in Washington state and successful completion of phase one. Phase two remains in progress with expected launch in issuing multistate licenses by the end of January 2024.

Two pending processes required prior to issuing the multistate licenses are a rule hearing on the licensing fees scheduled for December 5 as required by the Secretary, and completion of IT build processes by the Department of Health's IT workgroup within ILRS and eventually Health Enforcement and Licensure Management System (HELMS). NCSBN issued information to WABON regarding issuing a separate multistate license in Washington was not feasible and would require a change of plans to add MSL to existing RN credentials for those converting or getting a new license with a multistate.

WABON has applied for a grant to NCSBN for assistance for IT support. NCSBN Board to issue a decision on the grant in early December.

b. SB 5582 – Reducing barriers and expanding educational opportunities to increase the supply of nurses in Washington. – Gerianne Babbo

Dr. Babbo reported on the robust simulation draft rules in progress and data gathering processes. Dr. Babbo invited board members to the upcoming rules workshop on December 4th.

c. HB 1255 (RCW 18.79.440) Reducing stigma and incentivizing health care professionals to participate in a substance use disorder monitoring and treatment program. – Grant Hulteen

Mr. Hulteen reported IT issues in ILRS removing the yes indicator for those with discipline related to substance use disorder, but the documents are no longer linked. DOH IT's working to resolve the issue. Mr. Hulteen further reported the stipend program WAC rules are in progress and go before the board for review and approval before proceeding further in the process. New rules are being developed for the application process. Go live date for the stipend program is July 1, 2024. A decision package for further support has been submitted.

d. HB 1009: Military Spouse Employment - Jessilyn Dagum

Ms. Dagum reported implementation of the bill is close to completion, with licensing already issuing temporary practice permits and processing licenses within the time frame of the bill. WABON is currently seeking a military spouse as a pro tem or board member. Rules updates towards the bill are in progress.

3. Data-Driven Practice – Debbie Carlson

Ms. Carlson reported on the progress of data-driven practice goals to collect available data to identify and characterize practice breakdowns that promote safe nursing practice. The practice team is working toward developing a data management plan by the end of December and identifying data sets that provide information on practice breakdown.

4. Diversity, Equity, Inclusion, & Anti-Racism (DEI) – Alison Bradywood

Dr. Bradywood presented on the DEI plan and first steps toward aligning WABON's work on DEI with the Pro-Equity Anti-Racism (PEAR) plan and DOH's transformation plan. These goals are a first step and will become more measurable as the specifics of the plan are established.

VI. Executive Director Report. Continued.

A. Strategic Plan Update

5. Communications – Social Media Presence – Shad Bell

Mr. Bell presented WABON's social media strategy to create an effective social media presence per the request of the board. Mr. Bell is working with Ms. Sharar and pro tem board member Ms. Tovar to increase this presence over the next twelve months.

B. Rules Update – Jessilyn Dagum

Ms. Dagum reported on emergency rules: out of state exam and endorsement licensing, basic caregiving training, and nursing assistant; and rules in progress: nursing temporary practice permits, health equity continuing education, blood glucose delegation, multistate license fee, credential opportunities, substance use disorder monitoring program, and ARNP education requirements.

C. Health Enforcement and Licensure Management System (HELMS) Update - Karl Hoehn

Mr. Hoehn reported continuing delays and over budget for the implementation of the HELMS system. The tentative implementation was to be April 2024. In April 2024 HELMS lite, a small part of the system to be implemented, not the complete product. The State and DOH continue to monitor the status of the goals for the project. Dr. Bradywood reported that a decision package toward supporting HELMS implementation has been submitted. Dr. Bradywood further discussed timeline options for phased implementation.

VII. Public Comment

This time allowed members of the public to present comments to the Board. No comments were made.

VIII. Commission Panel: Executive Directors – DISCUSSION/ACTION

Guests: Kyle Karinen (Medical Commission), Bob Nicoloff (Chiropractic Quality Assurance Commission), Marlee O'Neill (Pharmacy Commission).

The commission panel presented to WABON to promote understanding similar clinical boards to effectively partner, understand differences, and give perspectives on structure for the staff and board, and priority bodies of work of the other commissions.

IX. Education Session – Culture of Military Spouses, Military Spouse Experience and Issues Related to Military Spouse Career Paths – Required Training – Olivia Burley, Washington Military Spouse Liaison, Washington State Department of Veterans Affairs. Guest speakers Sonia Garza and Renee Hanks.

This training covered the culture of military spouses, the military spouse experience, and issues related to military spouse career paths.

X. Subcommittee Report – DISCUSSION/ACTION

A. Advanced Practice – Jonathan Alvarado, Chair

1. Board of Naturopathy Sunrise Review (decision)

Mr. Alvarado presented the Board of Naturopathy's Sunrise Review to expand prescriptive authority to include controlled substances in Schedules II through V; enable naturopathic physicians to sign and attest to any documents or certificates that any primary care provider is routinely expected to sign; update defining language under "minor office procedures" and "physical modalities"; and update the RCW to reflect the profession is now regulated by an established board rather than by the Office of the Secretary of Health (effective 2011).

ACTION: Mr. Alvarado moved, with second from Advanced Practice Subcommittee, to endorse the WABON Comments on Washington Association of Naturopathic Physicians Sunrise Review in Progress. The motion passed.

2. Anesthesia Assistant Program (information)

3. AP compact information sharing meetings (information)

4. Title changes from ARNP to APRN (information)

5. Rescinding the ARNP Opioid Interpretive Statement NCIS 2.0

Mr. Alvarado reported, the interpretive statement was replaced by the ARNP Opioid Prescribing Rules through the standard rulemaking process with filing of a CR-103 under WSR # 23-14-082 on June 29, 2023, and was no longer needed.

ACTION: Mr. Alvarado moved, with second from Advanced Practice Subcommittee, move to rescind NCIS 2.0 Application of WAC 246-840-4659 to Nursing Homes and Long-Term Acute Care Hospitals. The motion passed.

B. Consistent Standards of Practice – Sharon Ness, Chair

1. AO 20.03 Death with Dignity – Aid-in-Dying Advisory Opinion Revision Request

Ms. Ness reported a change in [Chapter 70.245 RCW](#) added the advanced registered nurse practitioner (ARNP) as a qualified provider to participate in the Death with Dignity Act. The law change requires a revision to the current advisory opinion to clarify and provide guidance about the roles and scope of practice for the ARNP in providing palliative and end-of-life care through the [Washington Death with Dignity Act \(Chapter 70.245 RCW\)](#).

ACTION: Ms. Ness moved, with second from Consistent Standards of Practice Subcommittee, to approve the Death with Dignity Advisory Opinion revision. The motion passed. Ms. Loveless-Morris abstained.

2. AO 28.01 Standing Orders Advisory Opinion Revision Request

Ms. Ness reported the current advisory opinion lists were only approved during COVID-19 pandemic; when it ended, the following state-wide standing orders were rescinded. The rescinding of these Standing Orders requires a revision of the current advisory opinion.

ACTION: Ms. Ness moved, with a second from the Consistent Standards of Practice Subcommittee, to adopt the Standing Orders Advisory Opinion Revision. The motion passed.

X. Subcommittee Report. Continued

3. Informed Consent

Ms. Ness reported the issue of informed consent and the nurse's role is an issue that was brought up in discipline cases (e.g., in specialty areas, such as cosmetic procedures). WABON does not currently have an advisory opinion or other guidance documents about informed consent for cosmetic procedures or any other procedure.

ACTION: Ms. Ness moved, with second from the Consistent Standards of Practice Subcommittee, to approve the development of an advisory opinion about Informed Consent. The motion passed.

C. Discipline – Adam Canary, Chair

Mr. Canary reported the implementation of the Nurse Licensure Compact (NLC) and the stigma and stipend program of WHPS have necessitated changes to some discipline and WHPS procedures to align with language in the new legislation. As we updated for these changes, we also updated the procedures to reflect current practice, as well as the name change to WABON.

1. A.08.06 Action in Another State
2. A.49.05 WHPS Referral Contracts with attachment
3. W.32.04 Program Non-Compliance and Discharge Criteria
4. W.33.02 Intake
5. W.34.03 Substance Use Evaluation and Treatment Services
6. W.49.02 Performance Reports and Procedure Review
7. W.50.01 Stipend and Stigma Program

ACTION: Mr. Canary moved, with second from the Discipline Subcommittee, to adopt revisions to procedures, A.08.06, A.49.05, W.32.04, W.33.02, W.34.03, W.49.02, and creation of W.50.01. The motion passed.

D. Licensing – Dawn Morrell, Chair

1. No report

E. Research – Judy Loveless-Morris, Chair

1. Multistate License Data

Ms. Cozart presented the multistate license data including demographics.

F. Education – Kimberly Tucker, Chair

1. No report

XI. Education – Dr. Gerianne Babbo, Dr. Kathy Moisio - DISCUSSION/ACTION

A. Nursing Education

1. Guidance for fraud detection (NCSBN)

Dr. Babbo reported the guidance is not yet available for review and will be shared with the board once available.

2. Feedback from CNEWS members

Dr. Babbo reported on feedback given by CNEWS on simulation rules and collaborative process improvement work.

XI. Education. Continued.

B. Nursing Assistants

1. Strategic Plan update

Dr. Moisio reported the new Nursing Assistant rule [WAC 46.841A](#) is in effect as of November 3rd, with rules orientation slated to begin soon. Forms revisions, web updates are completed, and testing continues with completion expected in November. Skills testing slots expanded significantly with testing change; CQI to evaluate, refine & improve efficiencies are ongoing; contract amendment to reflect change. WABON staff continue to provide consultation and support to lead agency for the apprenticeship pilot program; finalization of contract between lead agency and apparent successful bidder for sponsorship has experienced delays, which has put the project behind in terms of planned timelines; workplan will need revision and acceleration to meet timelines once sponsor contract is in place.

XII. WABON Branding – DISCUSSION/ACTION

A. Review Logo Options

Mr. Bell presented logo options to the board for selection.



Logo Option 1: Description: A clean design with a modern feel. Utilizes a Washington State map and our brand colors effectively.
- Pros: Simple, easy to remember, and versatile.
- Cons: May lack a unique and distinctive element.



Logo Option 2: Description: A logo with a dynamic and energetic appearance. Utilizes a map of Washington State and an abstract design element.
- Pros: Conveys energy and enthusiasm. Unique and memorable.
- Cons: Could be too complex for specific applications.



Logo Option 3: Description: A classic and elegant design with a timeless feel. Utilizes a map of Washington State in its design.
- Pros: Evokes a sense of sophistication and trustworthiness.
- Cons: It might not be as eye-catching as the other options.

ACTION: Ms. Moua moved, with a second from Ms. Guilford, to adopt option 2 in green as WABONs official agency logo.

XIII. Legislative Panel – Helen Myrick – DISCUSSION/ACTION

A. Legislative Panel Members

Chair – Ms. Daniels; Members – Dr. Tucker, Mr. Alvarado – Pro Tems: Ms. Myrick, Ms. Veilleux, Ms. Strader

B. Meeting dates and times

Legislative training – December 5, 1:00-3:00pm

During Session – Legislative Panel Regular Wednesday's 4-5pm (beginning Jan 3)

XIII. Legislative Panel. Continued.

C. WABON Legislative Priorities

1. APRN Title Protection: Adjust ARNP title protection to national standard of APRN (advanced practice registered nurse).
2. Support funding for 18.79.440 (HB 1255) decision package: Fund financial assistance program to support nurse substance monitoring & treatment.
3. Investments in Simulation Professional Development: Financial support for programs to pursue endorsement/ accreditation of simulation labs, faculty professional development in simulation, open-sourced materials for training & toolkits.
4. Supporting funding for nursing faculty salaries that match industry wages to stabilize, maintain, and recruit diverse nursing education faculty.
5. Understand LTC Staffing Needs: To fund research to define value, quality of care, structure for success of LPNs in Washington (1 year). Address nurse delegation in long term care.
6. Enhance the nursing workforce.

ACTION: Ms. Daniels moved, with a second from Ms. Myrick, to accept the legislative priorities and develop a one-page flyer. The motion passed.

XIV. Meeting Evaluation

Poll Question		Rating
Did the length of the packet meet your needs?	Strongly Agree	45.45%
	Agree	45.45%
	Neither Agree or Disagree	18.18%
	Disagree	0.00%
	Strongly Disagree	0.00%
Was the information and SBAR in the packet helpful?	Strongly Agree	81.82%
	Agree	27.27%
	Neither Agree or Disagree	0.00%
	Disagree	0.00%
	Strongly Disagree	0.00%
Did you feel like your voice was heard?	Strongly Agree	63.64%
	Agree	18.18%
	Neither Agree or Disagree	18.18%
	Disagree	9.09%
	Strongly Disagree	0.00%
The meeting content was relevant to the Strategic Plan and to the Board?	Strongly Agree	63.64%
	Agree	45.45%
	Neither Agree or Disagree	0.00%
	Disagree	0.00%
	Strongly Disagree	0.00%

XIV. Meeting Evaluation. Continued.

Comments:

- Being new with no context, it took me a little longer to read through the materials but I appreciate whoever put this 199 page packet together, thank you!
- Overall agree however do feel that some of the routine updates can be condensed.
- Thank you for allowing me to serve as your chair- it's been a privilege and a blessing. The Washington State Board of Nursing is the most amazing team!
- Thank you for providing this poll. It will be interesting to see the results.
- Thanks all :)
- Amazing job!
- I feel a bit out of sorts and concerned re the voting process for the chair, vice chair, and treasurer positions. This morning. It's not that I would change the outcome...
- Can we integrate bookmarks links to help navigate the packet more easily?

XV. 3:50 PM Closing