



**Nursing Care Quality Assurance Commission (NCQAC)
Research Subcommittee Meeting Minutes
December 19, 2022 5:00 p.m. to 6:00 p.m.**

Subcommittee Members: Sharon Ness, RN, Chair
Mary Baroni, PhD, RN
Yvonne Strader, RN, BSN, BSPA, MHA
Jamie Shirley, PhD, RN
Judy Loveless-Morris, PhD

Absent: Katie Haerling, PhD, RN, CHSE

Staff Present: Mary Sue Gorski, PhD, RN, Director of Advanced Practice and Research
Shad Bell, Assistant Director of Operations
John Furman, PhD, MSN, CIC, COHN-S, Washington Health Professional Services (WHPS) Liaison/Research
Lohitvenkatesh Oswal, Research Assistant
Emma Cozart, Data Consultant

I. 5:00 PM Opening

- Introduction, Public Disclosure Statement, Roll Call
 - Sharon Ness called the meeting to order at 5:00 p.m. and introduced the Research Subcommittee members and staff. The Public Disclosure Statement was read aloud for the meeting attendees.

II. Standing Agenda Items

- Announcements/Hot Topic/NCQAC Business Meeting Updates
 - Staff Introductions – Mary Sue introduced Emma Cozart, Data Consultant, and Lohitvenkatesh Oswal, Research Assistant.
 - Sharon and Yvonne gave an update on the hiring of a new Executive Director of the Nursing Commission. Paula Meyer retires in June 2023. The committee is currently conducting interviews with the goal of selecting final candidates, who will attend the March 2023 NCQAC Business Meeting.
- Review of Draft Minutes: October 17, 2022
 - Mary Baroni noted a few editorial changes to the minutes.
 - Reviewed, with consensus to bring to the November 18, 2022, NCQAC Business Meeting for approval with edits corrections.
- Review Work Plan - Mary Sue updated work plan.
 - Recommendation that LPN academic progression be added to the work plan

III. Old Business

- Student Engagement Report

IV. New Business

- Data Dashboard
 - Emma Cozart answered questions on the data dashboard and received feedback.
- Discuss date of next two meetings
 - The next two scheduled meeting times, January 16, 2023 (MLK Day) and February 20, 2023 (President's Day) are holidays. Discussed, with consensus to reschedule meeting dates to January 17, 2023 and February 21, 2023.

V. Ending Items

- Public Comment – None
- Review of Actions – None
- Meeting Evaluation - None
- Date of Next Meeting – January 17, 2023
- Adjournment – Meeting adjourned at 5:55 p.m.