



**Nursing Care Quality Assurance Commission (NCQAC)
Research Subcommittee Meeting Minutes
October 17, 2022 5:00 p.m. to 6:00 p.m.**

Subcommittee Members: Sharon Rott Ness, RN, Commission Member, Chair
Mary Baroni, PhD, RN
Yvonne Strader, RN, BSN, BSPA, MHA
Katie Haerling, PhD, RN, CHSE
Jamie Shirley, PhD, RN
Judy Loveless-Morris, PhD

Staff Present: Mary Sue Gorski, PhD, RN, Director of Advanced Practice and Research
Shad Bell, Assistant Director of Operations
John Furman, PhD, MSN, CIC, COHN-S, Washington Health Professional Services (WHPS) Liaison/Research
Debbie Carlson, MSN, Based, PMC, CPM, RN, Director of Nursing Practice
Holly Palmer, Administrative Assistant

I. 5:00 PM Opening

- Introduction, Public Disclosure Statement, Roll Call
 - Sharon called the meeting to order at 5:00 p.m. and introduced the Research Subcommittee members and staff. The Public Disclosure Statement was read aloud for the meeting attendees.

II. Standing Agenda Items

- Announcements/Hot Topic/NCQAC Business Meeting Updates
 - Mary Sue announced two new staff members, a Data Analyst and a Research Assistant, will both start on November 1, 2022.
 - The hiring of a new Executive Director is in process; the committee is reviewing 24 applications that will be narrowed to 8 candidates, who will interview at the end of November. The final three candidates will attend the March 2023 NCQAC Business Meeting.
- Draft Minutes Review: September 19, 2022
 - Reviewed, with consensus to bring to the November 18, 2022, NCQAC Business Meeting for approval.
- Review Work Plan – Mary Sue reviewed the Work Plan
 - The new NCQAC website is up and running, feedback is welcome.
 - Katie Haerling will present the simulation research she is working on at the November 18, 2022, NCQAC Business Meeting. The cost analysis portion of her research will be presented to the Subcommittee at a later meeting, prior to presenting it to the full Commission.
 - The Subcommittee is working with the Consistent Standards of Practice Subcommittee as well as the Department of Health's Diversity and Equity Committee to implement new rules requiring Diversity and Equity (DEI) content curriculum for providers. It is anticipated that the Subcommittee will be involved in creating the implementation plan.
 - Suggestions for improving the workplan were offered.

III. Old Business

- None

IV. New Business

- Draft Research Subcommittee Annual Report
 - The Student Engagement portion of the annual report was reviewed; edit suggestions were offered. Holly and Mary Sue will collaborate with John Furman to edit the report and the exit survey questions.

V. Ending Items

- Public Comment – None
- Review of Actions – Two new staff members will be attending the next meeting; Holly, Mary Sue & John will collaborate on the Student Engagement report and exit survey
- Meeting Evaluation - None
- Date of Next Meeting – November 21, 2022
- Adjournment – Meeting adjourned at 5:55 p.m.