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**Exception to Faculty Degree Requirements Form**

**The Washington State Board of Nursing may grant exceptions to faculty degree requirements in pre-licensure registered nursing programs who meet certain conditions as identified in** [**WAC 246-840-529**](https://app.leg.wa.gov/wac/default.aspx?cite=246-840-529) **Please complete the exception request if you are seeking a waiver to faculty qualification requirements.**

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| --- |
| Preparer of Request |
| 1. Name of Preparer
 | Click or tap here to enter text. |
| 1. Preparer’s Title
 | Click or tap here to enter text. |
| 1. Preparer’s Email Address
 | Click or tap here to enter text. |
| Proposed Faculty Member Information |
| 1. Nursing Program Name
 | Click or tap here to enter text. |
| 1. Proposed Faculty Member Name
 | Click or tap here to enter text. |
| 1. Date of Person’s First Hire
 | Click or tap to enter a date. |
| 1. Projected Start Date for this Assignment
 | Click or tap to enter a date. |
| Highest Nursing Degree |
| 1. School Attended
 | Click or tap here to enter text. |
| 1. Degree Earned
 | Choose an item. |
| 1. Year Degree Earned
 | Click or tap to enter a date. |
| Master’s Prepared Candidate |
| 1. Is the proposed faculty member in a nursing master’s degree program?
 | [ ]  - No, continue to question 13[ ]  - Yes  |
| 1. Program Name
 | Click or tap here to enter text. |
| Program accreditation by | [ ]  CCNE [ ]  ACEN [ ]  CNEA |
| Anticipated date of completion | Click or tap to enter a date. |
| Degree Sought | Click or tap here to enter text. |
| Credits Earned to date | Click or tap here to enter text. |
| Assignment Information |
| 1. List the faculty candidates previous teaching experience:
 | Click or tap here to enter text.Click or tap here to enter text.Click or tap here to enter text. |
| 1. What is the nature of this assignment? (select all that apply)
 | [ ]  Lab [ ]  Clinical [ ]  Theory |
| 1. What are the education content areas of responsibility for the proposed facility?
 | [ ]  - OB [ ]  - Pediatrics [ ]  - Geriatrics [ ]  - Medical Surgical[ ]  - Community/Public Health [ ]  - Mental Health[ ] -Other Click or tap here to enter text. |
| 1. What is the degree of independent responsibility in carrying out teaching assignments?
 | Click or tap here to enter text. |
| 1. Is the proposed faculty member teaching clinical simulation?
 | [ ]  - No, continue to question 19[ ]  -Yes [ ]  - Proposed faculty member meet the requirements of [WAC 246-840-534](https://apps.leg.wa.gov/WAC/default.aspx?cite=246-840-534)  |
| 1. Describe the faculty training and the use of simulation and ongoing professional development in the use of simulation per [WAC 246-840-534 (f)(1)](https://apps.leg.wa.gov/WAC/default.aspx?cite=246-840-534)
 | Click or tap here to enter text. |
| 1. What is the anticipated length of the teaching assignment?
 | Click or tap here to enter text.  |
| 1. Does the teaching assignment include faculty committee assignments?
 | [ ]  - No, continue to question 21[ ]  - Yes, please list faculty commitments: Click or tap here to enter text. |
| 1. What specific criteria did you use to evaluate the proposed faculty member’s knowledge of the content area and understanding of educational principles of the educational requirement for faculty?

See: [WAC 246-840-523](https://apps.leg.wa.gov/WAC/default.aspx?cite=246-840-523) and [WAC 246-840-526](https://apps.leg.wa.gov/WAC/default.aspx?cite=246-840-526) | Click or tap here to enter text. |
| 1. Did you advertise for master’s prepared faculty?
 | [ ]  - Yes, please state where: Click or tap here to enter text.[ ]  - No |
| 1. Describe the orientation and mentoring for this proposed faculty member. See [WAC 246-840-523(2).](https://apps.leg.wa.gov/WAC/default.aspx?cite=246-840-523)
 | Click or tap here to enter text. |

Upon completion, please email your form to The Washington State Board of Nursing at **WABONEducationUnit@doh.wa.gov**

**Please attach to this email submission the following documents:**

* **Faculty candidate’s curriculum vitae or resume**
* **A copy of the advertisement**