



Nursing Care Quality Assurance Commission (NCQAC)
Meeting Minutes
July 14, 2023
8:30 AM- 5:00 PM

This meeting was held in person at South Puget Sound Community College – Lacey Campus, Room 188/194 at 4220 6th Ave SE, Lacey, WA 98503 and via zoom. If you would like to request a copy of this recording, please visit the DOH Public Records Portal at <https://doh.wa.gov/about-us/public-records>.

Commission Members:

Yvonne Strader, RN, BSN, BSPA, MHA, Chair
Helen Myrick, Public Member, Vice-Chair
Adam Canary, LPN, Secretary/Treasurer
Quiana Daniels, BS, RN, LPN
Judy Loveless-Morris, Ph.D., Public Member
Ajay Mendoza, CNM
Dawn Morrell, RN, BSN, CCRN
MaiKia Moua, RN, BSN, MPH
Sharon Ness, RN
Emerisse Shen, FNP, ARNP
Kimberly Tucker, Ph.D., RN, CNE

Excused:

Jonathan Alvarado ARNP, CRNA
Ella B. Guilford, MSN, M.Ed., BSN, RN

Assistant Attorney General:

Sierra McWilliams, Assistant Attorney General

Staff:

Alison Bradywood, DNP, MPH, RN, NEA-BC, Executive Director
Chris Archuleta, Director, Operations and Finance
Gerianne Babbo, Ed.D, MN, RN, Director, Education
Shad Bell, Assistant Director, Operations and Communications
Amber Bielaski, MPH, Assistant Director, Licensing
Debbie Carlson, MSN, RN, CPM, Director, Practice
Mary Sue Gorski, Ph.D., RN, Director, Advanced Practice,
Research, and Policy
Karl Hoehn, JD, FRE, Assistant Director, Discipline – Legal
Grant Hulteen, Assistant Director, Discipline – Investigations and
WHPS
Bethany Mauden, Administrative Assistant
Kathy Moisiso, Ph.D., RN, Director, Nursing Assistant Programs
Catherine Woodard, Director, Discipline and WHPS

I. 8:30 AM Opening – Yvonne Strader, Chair – DISCUSSION/ACTION

II. Call to Order

A. Introductions

B. New officers take their seats.

1. Yvonne Strader, Chair
2. Helen Myrick, Vice Chair
3. Adam Canary, Secretary/Treasurer

C. Order of the Agenda

D. Land Acknowledgement – Maikia Moua

E. Announcements

III. 8:40 AM Consent Agenda – DISCUSSION/ACTION

Consent Agenda items are considered routine and are approved with one single motion.

ACTION: Dr. Tucker moved, with a second from Mr. Mendoza, to approve the consent agenda. Motion passed.

A. Approval of Minutes

1. NCQAC Business Meeting
 - a. May 12, 2023
2. Advanced Practice Subcommittee
 - a. April 19, 2023
 - b. May 17, 2023
3. Discipline Subcommittee
 - a. April 18, 2023
4. Consistent Standards of Practice Subcommittee
 - a. April 21, 2023
5. Licensing Subcommittee
 - a. April 18, 2023
 - b. May – No Meeting
6. Research Subcommittee
 - a. April 17, 2023
7. Education Subcommittee
 - a. June 5, 2023

B. Letter from NCSBN President Jay Douglas

C. Performance Measures

1. Investigations April/May
2. Legal
3. Washington Health Professional Services (WHPS)
4. Nursing Assistant Program Approval Panel (NAPAP)
5. Nursing Program Approval Panel (NPAP)

D. Licensing Report to the Governor's Office

E. Washington Center for Nursing/NCQAC monthly meetings

1. May 2023 – No meeting
2. June 27, 2023

III. **Consent Agenda Continued**

F. Out-of-state travel reports

1. National Forum of State Nursing Workforce Centers Conference, Lohitvenkatesh Oswal, Emma Cozart, June 12-15, Arlington VA
2. National Organization for Alternative Programs, May 15-19, 2023; Alicia Payne, Shelley Mezek, Cicely Bacon, and Yvonne Strader

IV. **NCQAC Panel Decisions – DISCUSSION**

The NCQAC delegates the authority provided by law for certain decisions to a panel of at least three members. A member of the NCQAC must chair panels. Pro tem members of NCQAC may serve as panel members. The following decisions are provided for information.

A. Nursing Program Approval Panel (NPAP)

1. May 15, 2023
2. May 18, 2023
3. June 1, 2023
4. June 15, 2023
5. July 6, 2023

B. Nursing Assistant Program Approval Panel (NAPAP)

1. May 8, 2023
2. May 15, 2023
3. June 12, 2023

XII. *Agenda item was moved up due to a scheduling conflict. Joint Operating Agreement Adoption – Dr. Alison Bradywood, Catherine Woodard, Chris Archuleta - DISCUSSION/ACTION*

Ms. Woodard and Mr. Archuleta reported the process and history of the Joint Operating Agreement. The NCQAC gave authority to the officers and staff to negotiate with the Department of Health and approve the Joint Operating Agreement.

XIII. *Agenda item was moved up due to a scheduling conflict Joint Operating Agreement Signing – Dr. Umair Shah, Secretary of Health - DISCUSSION/ACTION*

Dr. Shah and Dr. Bradywood gave brief remarks on the relationship of the partnership between the NCQAC and the Department of Health and signed the agreement.

V. **Chair Report – Yvonne Strader – DISCUSSION/ACTION**

A. NCSBN Annual Meeting, August 16-18, 2023, Chicago IL

1. Chair and Executive Director attend as the delegates
2. Board of Directors recommendations

ACTION: Ms. Daniels moved, with a second from Ms. Moua, the Chair and Executive Director have the authority to vote on behalf of the NCQAC at the annual NCSBN meeting. The motion passed.

V. Chair Report Continued.

B. NCSBN Annual Meeting, August 16-18, 2023, Chicago IL - Continued.

1. Interstate Commission of Licensure Administrators – Alison Bradywood

ACTION: Ms. Myrick moved, with a second from Mr. Canary, for the Chair of the NCQAC (Board of Nursing) to designate the Executive Director as the administrator of the Nurse Licensure Compact in the state of WA. The motion passed.

C. Subcommittee chairs and members

Ms. Strader reviewed the subcommittee chairs and members. It was noted that a new pro tems were not added to the list as they were appointed after the packet was finalized. To be revised and sent to the NCQAC, pro tems, and staff.

D. Schedule of meetings and locations

The NCQAC discussed the schedule of meetings and locations for 2024.

Date	Location
November 17, 2023	Virtual
January 12, 2024	Virtual
March 8, 2024	Tumwater
May 10, 2024	Tumwater
July 11-12, 2024	Tumwater
September 12-13, 2024	Tri-Cities
November 8, 2024	Virtual

ACTION: Ms. Daniels moved, with a second from Dr. Tucker, to approve the suggested dates and locations.

E. Land Acknowledgement Assignments

Ms. Strader discussed the history and rationale for Land Acknowledgements and asked for volunteers for the next meetings.

Date	Land Acknowledgement
September 7 - 8, 2023	Ajay Mendoza
November 17, 2023	Judy Loveless-Morris
January 12, 2024	Quiana Daniels
March 8, 2024	Yvonne Strader
May 10, 2024	Adam Canary
July 11-12, 2024	Helen Myrick

F. Chain of Command

Ms. Strader clarified the chain of command with the commissioners versus when to contact staff.

VI. Executive Director Report – Alison Bradywood – DISCUSSION/ACTION

A. Budget Report – Adam Canary, Chris Archuleta

Mr. Archuleta reported the budget has a net gain of \$2.6M to the reserve balance since the beginning of the biennium, offsetting the \$2.8M Health Enforcement and Licensure Management System (HELMS) assessment in FM12. Anticipated revenues meet projections and do not anticipate reaching full expenditure. The final HELMS withdrawal, \$2.6M, will take place in FM24.

Nurse Licensure Compact Secretariate Fee, \$3,000 to be charged by NCSBN on an annual basis.

B. Rules Update – Jessilyn Dagum

Ms. Dagum presented rules in progress.

The proposed amendments to WAC 246-840-930, 246-840-940 and new WAC sections amend the blood glucose testing and monitoring rules in response to Substitute House Bill (SHB) 1124 (Chapter 14, Laws of 2022). SHB 1124, Glucose Testing and Monitoring, makes two changes requiring rulemaking by the commission. The bill expands the allowance for the Registered Nurse (RN) to delegate glucose monitoring and testing beyond community-based and home settings to all settings where the Nursing Assistant-Registered (NAR), Nursing Assistant-Certified (NAC), and Home Care Aids (HCAs) work, and removes from statute the timelines for RN supervision and evaluation of the delegated task of administering insulin and directs the commission to determine the interval in rule.

ACTION: Ms. Ness moved, with a second from the Consistent Standards of Practice Subcommittee, to approve the draft proposed changes to WAC 246-840-930, 246-840-940 as well as the new WAC sections and move forward with the filing of the CR-102. Ms. Daniels abstained. The motion passed.

C. Health Enforcement and Licensure Management System (HELMS) Update Karl Hoehn, Amber Bielaski

Mr. Hoehn and Ms. Bielaski presented on the Health Enforcement and Licensure Management System progress.

D. Electronic Signatures – Shad Bell

Mr. Bell presented electronic signatures approvals.

E. State Auditor's Office: Licensing Audit Report – Amber Bielaski

Ms. Bielaski reported the results on the State Auditor's Office Licensing report.

F. Washington Recovery and Monitoring Program (WRAMP) MOU – Catherine Woodard

Ms. Woodard gave a historical report on the Washington Recovery and Monitoring Program Memorandum of Understanding.

G. Attorneys General Prosecutors Introduction – Tracy Bahm

Ms. Bahm introduced the Attorneys General Prosecutors and explained their role.

VI. Executive Director Report – Continued.

H. Procedure H12 NCSBN Institute of Regulatory Excellence (request to retire) – Chris Archuleta

Mr. Canary moved, with a second from Mr. Mendoza to retire procedure H12. The motion passed.

VII. Subcommittee Report – DISCUSSION/ACTION

A. Advanced Practice – Jonathan Alvarado, Chair

1. APRN Title Protection RCW 18.79.030

Ms. Shen and Dr. Moasio presented on the interested parties meetings on APRN Title Protection.

B. Consistent Standards of Practice – Sharon Ness, Chair

1. Seattle King County Public Health (SKCPH) – Public Health Nurses

It was the determination of the Consistent Standards of Practice subcommittee the elimination of public health nurse positions from SKCPH are employer-employee issues of which the NCQAC does not have jurisdiction over.

2. Frequently Asked Questions: Licensed Practical Nurse – Cardiology and Respiratory Procedures Revision Draft

ACTION: Ms. Ness moved, with a second from the subcommittee, to adopt revisions to the LPN Scope of Practice: Cardiac and Respiratory Procedure Category Frequently Asked Questions. The motion passed.

VIII. Education Session – Mary Baroni

Dr. Mary Baroni presented Holistic Admissions in Nursing Education: Stories of Success - highlighting three LPN to BSN students who reflect the benefits of holistic admissions.

IX. 1:00 PM Public Comment

This time allows members of the public to present comments to the NCQAC.

Kara LaValley – team effort on LPN to BSN bridge programs and great progress.

XIV. Subcommittee Report – DISCUSSION/ACTION

A. Discipline – Adam Canary, Chair

1. Procedure A.41.03 Investigative Mental or Physical Examinations
2. Procedure A.46.03 Summary Actions
3. Procedure A.52.01 Approval of ARNP Experts (request to retire)

ACTION: Mr. Canary moved, with a second from the Discipline subcommittee, to adopt revisions to procedures A.41 and A.46 and retire procedure A.52. The motion passed.

B. Licensing – Dawn Morrell, Chair

1. No Report

C. Research – Sharon Ness, Chair

1. No Report

XIV. Subcommittee Report – DISCUSSION/ACTION

D. Education – Kimberley Tucker, Chair

1. Nursing Assistant Skills Testing Proposal

Dr. Moio presented a Nursing Assistant Skills Testing Proposal.

Training Programs: Invite directors/instructors to create pools of regional evaluators and coordinate availability with test dates.

ACTION: Ms. Tucker moved, with a second of the subcommittee, to approve the implementation of the plan to create regional pools of evaluators from program directors/ instructors for localized, cross-program skills testing with coordination support from NCQAC staff. The motion passed.

XV. Education – Dr. Gerianne Babbo, Dr. Kathy Moio - DISCUSSION/ACTION

A. Nursing Education

1. NCSBN Environmental Scan (January-2023) education highlights

Dr. Babbo presented environmental scan of faculty vacancies and trend data.

2. Presentation of Workforce Input data - Dr. Mary Sue Gorski

Dr. Gorski presented workforce input data. Data Sources: approved Washington State nursing programs and out-of-state programs approved for clinical placement of students 1) Prelicensure in-state program survey administered by the National Council of State Boards of Nursing (NCSBN). 2) Post-licensure in-state program survey administered by the NCQAC. 3) Out-of-state program survey administered by NCQAC. Dashboard link: [Research, Data, and Reports | Nursing Care Quality Assurance Commission \(wa.gov\)](#).

B. Nursing Assistant Education

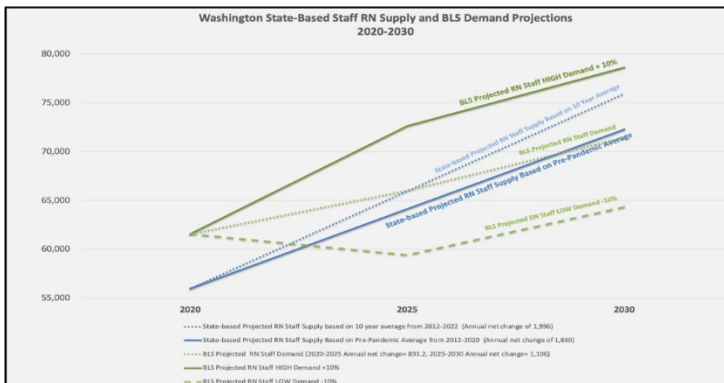
1. Status Update: Curriculum, Rules, Testing

Dr. Moio reported on Nursing Assistant Education. A rules hearing's scheduled to take place in late August.

2. LPN Apprenticeship Update

XVI. Washington Center for Nursing Report – Sofia Aragon - DISCUSSION/ACTION

Dr. Patricia Mouton Burwell presented the WCN report. RN projections indicate a current shortage of RNs from 2020 to 2030. The shortage will be most severe in 2030 if (1) endorsements (or new compact nurses) decline to pre-pandemic levels and (2) capacity of nursing education programs are not increased and (3) strategies to promote retention of new graduates and practicing nurses are not implemented.



RN projections indicate a current shortage of RNs from 2020 to 2030. The shortage will be most severe in 2030 if production and endorsement of RNS return to pre-pandemic levels. Strategies to increase the capacity to maintain RN programs and retain new graduates and endorsed nurses should be explored.

XVII. 3:00 PM Meeting Evaluation

XVIII. 3:30 PM Closing