



**Nursing Care Quality Assurance Commission (NCQAC)
Meeting Minutes
May 12, 2023
8:30 AM- 5:00 PM**

This meeting was held in person at Hilton Seattle Airport & Conference Center in Crystal Ballroom A, 17620 International Blvd, Seattle, WA 98188 and via zoom. If you would like to request a copy of this recording, please visit the DOH Public Records Portal at <https://doh.wa.gov/about-us/public-records>.

Commission Members:

Yvonne Strader, RN, BSN, BSPA, MHA, Chair
Helen Myrick, Public Member, Vice-Chair
Adam Canary, LPN, Secretary/Treasurer
Jonathan Alvarado ARNP, CRNA
Quiana Daniels, GCertHealthSc, BS, LPN
Ella B. Guilford, MSN, M.Ed., BSN, RN
Ajay Mendoza, CNM
Dawn Morrell, RN, BSN, CCRN
MaiKia Moua, RN, BSN, MPH
Sharon Ness, RN
Emerisse Shen, FNP, ARNP
Kimberly Tucker PhD, RN, CNE

Excused:

Judy Loveless-Morris, PhD, Public Member
Joan Madayag, LPN

Assistant Attorney General:

Sierra McWilliams, Assistant Attorney General

Staff:

Paula R. Meyer, MSN, RN, FRE, Executive Director
Alison Bradywood, DNP, MPH, RN, NEA-BC, Executive Director
Chris Archuleta, Director, Operations and Finance
Gerianne Babbo, Ed.D, MN, RN, Director, Education
Shad Bell, Assistant Director, Operations and Communications
Amber Bielaski, MPH, Assistant Director, Licensing
Debbie Carlson, MSN, RN, CPM, Director, Practice
Mary Sue Gorski, PhD, RN, Director, Advanced Practice,
Research and Policy
Karl Hoehn, JD, FRE, Assistant Director, Discipline – Legal
Grant Hulteen, Assistant Director, Discipline – Investigations and
WHPS
Bethany Mauden, Administrative Assistant
Kathy Moisiso, PhD, RN, Director, Nursing Assistant Programs
Catherine Woodard, Director, Discipline and WHPS

Meeting Minutes

We record our meetings to help write accurate minutes. Our minutes are then approved at the next Nursing Care Quality Assurance (NCQAC) business meeting, July 14, 2023. NCQAC posts minutes on our website nursing.wa.gov.

All minutes and recordings are public records. They are available on request from DOH at doh.wa.gov/about-us/public-records.

I. 8:30 AM Opening – Yvonne Strader, Chair – DISCUSSION/ACTION

II. Call to Order

A. Introductions: Dr. Alison Bradywood, the new executive director

B. Order of the Agenda

C. Land Acknowledgement – Quiana Daniels

D. Announcements

III. Consent Agenda – DISCUSSION/ACTION

Consent Agenda items are considered routine and are approved with one single motion.

ACTION: Ms. Ness moved to approve the consent agenda. Dr. Tucker seconded the motion. Motion passed.

A. Approval of Minutes

1. NCQAC Business Meeting
 - a. March 9, 2023
 - b. March 10, 2023
2. Advanced Practice Subcommittee
 - a. February 15, 2023
 - b. March 15, 2023
3. Discipline Subcommittee
 - a. February 21, 2023
4. Consistent Standards of Practice Subcommittee
 - a. February 3, 2023
5. Licensing Subcommittee
 - a. February 21, 2023
 - b. March 2023 – no meeting
6. Research Subcommittee
 - a. February 21, 2023
 - b. March 20, 2023

B. Performance Measures

1. Investigations
2. Legal
3. Washington Health Professional Services (WHPS)
4. Nursing Assistant Program Approval Panel (NAPAP)
5. Nursing Program Approval Panel (NPAP)

III. Consent Agenda – DISCUSSION/ACTION, continued

C. Licensing Report to the Governor’s Office

1. April 24, 2023

D. Washington Center for Nursing/NCQAC monthly meetings

1. April 6, 2023

E. Out of state travel reports

1. Annual Fundamentals of Addiction Medicine, John Furman, March 23-24, Tulalip WA
2. NCSBN Midyear Meeting, March 28-30, Seattle WA
 - a. Yvonne Strader
 - b. Paula Meyer
 - c. Quiana Daniels
 - d. Judy Loveless-Morris
 - e. Gerianne Babbo
 - f. Sarah Bear
 - g. Victoria Hayward
3. NCSBN APRN Roundtable, Mary Sue Gorski, April 11, virtual

F. Strategic Plan Update

1. Academic progression
2. Communications
3. Nursing Assistants
4. WHPS

IV. NCQAC Panel Decisions – DISCUSSION

The NCQAC delegates the authority as provided by law for certain decisions to a panel of at least three members. A member of the NCQAC must chair panels. Pro tem members of NCQAC may serve as panel members. The following decisions are provided for information.

A. Nursing Program Approval Panel (NPAP)

1. March 2, 2023
2. March 16, 2023
3. April 6, 2023
4. April 20, 2023
5. May 8, 2023

IV. NCQAC Panel Decisions – DISCUSSION Continued

B. Nursing Assistant Program Approval Panel (NAPAP)

1. March 13, 2023
2. March 20, 2023
3. April 10, 2023

C. Advanced Practice Panel

1. March 15, 2023

V. Chair Report – Yvonne Strader – DISCUSSION/ACTION

A. Out of State Travel plan

NCQAC members and staff are encouraged to review the Travel Plan and to reach out to Ms. Strader if interested in attending events.

B. Hearing Dates

The NCQAC reviewed the hearing dates for 2023-2024.

ACTION: Mr. Canary moved, with a second by Ms. Guilford, to adopt the January 8, 2024, through November 19, 2024, hearing dates. The motion passed.

NCQAC members need to contact Adena Nolet, NCQAC hearings officer, with the dates they are available to serve on hearing panels.

VI. Executive Director Report – Paula Meyer – DISCUSSION/ACTION

A. Budget Report – Adam Canary, Chris Archuleta

Mr. Archuleta presented the budget report. Mr. Archuleta wrote the budget report prior to the most recent legislation. The budget report does not include new monies approved. Mr. Archuleta reported projected revenues and underspending of the budget resulted in a net gain of \$2.7M to the reserve balance since the beginning of the biennium. Anticipated revenue exceeds projections with the fee increase implemented in December 2022.

B. Rules Update – Jessilyn Dagum

Ms. Dagum presented the rules update. Ms. Dagum presented a rulemaking petition to remove the requirement of an active RN license with an active ARNP license.

ACTION: Ms. Myrick moved, with a second from Ms. Daniels, to deny this petition for rulemaking based on [RCW 18.79.050](#) and [RCW 18.79.202\(1\)](#) not allowing the requested action. The motion passed.

C. Health Enforcement and Licensure Management System (HELMS) Update

Ms. Meyer presented updates on HELMS. Final payment anticipated 2.6M to be paid in June. Challenges with staffing at the vendor caused delays pushing implementation to June 2024.

D. Recognition of Pro Tem members completing their fourth terms of service

Ms. Meyer presented recognition for Pro Tem members completing their final term of service, Ms. Graham, Dr. Soine, Dr. Shirley, Ms. Frank, and Ms. Fitzgerald.

E. Signature authority – annual review

Ms. Meyer presented the signature authority for its annual review. No changes recorded.

VI. Executive Director Report – Paula Meyer – DISCUSSION/ACTION

F. Procedures

Mr. Archuleta presented the following procedure revisions for consideration.

1. H01.04 Officer Nominations
2. H02.04 Election of Officers
3. H08.03 Ethics, Conflict of Interest, and Appearance of Fairness, Principles, and Guidelines
4. H10.03 NCQAC Meetings – Interruptions
5. H14.02 Evaluation of Executive Director
6. H17.02 Establishing Regular and Special Meetings

ACTION: Mr. Canary moved, with a second by Dr. Tucker, to adopt revisions to procedures: H01, H02, H08, H10, H14, H17. The motion passed.

VII. Subcommittee Report – DISCUSSION/ACTION

A. Advanced Practice – Jonathan Alvarado, Chair

1. Procedures

- a. F06.02 ARNP Pain Management Specialist
- b. F07.01 Completion of Death Certificates by ARNPs

ACTION: Mr. Alvarado moved, with a second from the subcommittee, to retire procedure F07.01 Completion of Death Certificates by Advanced Registered Nurse Practitioners and F06.02 Advanced Registered Nurse Practitioner: Pain Management Specialist – NCQAC-Approved Credentialing Entities. The motion passed.

2. FAQ - ARNP - Pain Management

ACTION: Mr. Alvarado moved, with a second from the subcommittee, to approve the Frequently Asked Questions - Advanced Registered Nurse Practitioner - Pain Management. The motion passed.

3. NCQAC Supports State Protection of ARNPs who prescribe Mifepristone.

ACTION: Mr. Alvarado moved, with a second from the subcommittee, to adopt the statement on NCQAC Supports State Protection of ARNPs Who Prescribe Mifepristone. The motion passed.

B. Consistent Standards of Practice – Sharon Ness, Chair

1. Seattle-King County Public Health Nurses

Ms. Ness presented concerns regarding Seattle-King County Public Health replacing RNs with non-nurses. Ms. Meyer recommended the NCQAC request a meeting with Seattle-King County Public Health.

It was noted Ms. Moua recused herself from the discussion/voting and departed the meeting.

C. Discipline – Adam Canary, Chair

1. A.30.05 Timelines for Case Review
2. A.31.03 Timely Resolution of SOA STIDS
3. A.37.02 ARNP Hearings
4. A.40.03 Safe to Practice
5. A.47.02 Surrender of Credential
6. A.48.02 Case Status Correspondence
7. A.53.02 Notice of Required Evaluation
8. J.04.12 Credential Holders Requests

ACTION: Mr. Canary moved, with a second from the subcommittee, to approve revisions to procedures A30, A31, A37, A40, A47, A48, A53, J04. The motion passed.

VII. Subcommittee Report – DISCUSSION/ACTION Continued

D. Licensing – Dawn Morrell, Chair

1. B20.04 Continuing Competency Audit Process

ACTION: Ms. Morrell moved, with a second from the subcommittee, to retire procedure B20.04. The motion passed.

2. B31.02 Effect of Military Status on Credentials

3. B36.01 Nurse License Verification

4. B38.02 Social Security Number

ACTION: Ms. Morrell moved, with a second from the subcommittee, to adopt revisions to procedures B31.02, B36.01 and B38.02. The motion passed.

5. Temporary Practice Permit Rule Language Review for CR-102.

ACTION: Ms. Morrell moved, with a second from the subcommittee, to adopt revisions to the temporary practice permit and to proceed with CR-102.

E. Research – Sharon Ness, Chair

No report.

F. Education – Kimberly Tucker, Chair

1. E01.04 Nursing Program Approval Process

2. E03.04 Complaints and Actions Related to Nursing Education

3. E05.02 Continuing Approval for Nursing Education Programs in Washington State

4. E06.02 Approval of Student Clinical Learning Experience in Washington for Out-of-State Nursing Programs

5. E07.02 Nursing Education Unit Complaint Investigation

ACTION: Dr. Tucker moved, with a second from the subcommittee, to accept the revisions to procedures E01.04, E03.04, E05.02, E06.02, E07.02. The motion passed.

VIII. Education – Dr. Gerianne Babbo and Dr. Kathy Moisia - DISCUSSION/ACTION

A. Nursing Assistant Updates

Dr. Moisia presented the Nursing Assistant curriculum, testing and the apprenticeship program.

1. Training – continuing roll out of the curriculum.

2. Testing – Mass examination of nursing assistants ends on June 8. Testing capacity has returned to 100% pre COVID.

3. Home Care Aide to Nursing Assistant Certified to Licensed Practical Nurse Apprenticeship

B. Nursing Education

Dr. Babbo presented on Nursing Education.

1. Washington State Student Nurse Preceptorship Grant Winter quarter update.

The Preceptor Grant had 214 students, an increase of 74 from fall quarter.

2. Annual education report (2021-2022) and new education dashboard.

Dr. Mary Sue Gorski presented the annual education report and the new education dashboard.

ACTION: Dr. Tucker moved, with a second from the subcommittee, to approve the Nursing Education Program 2021-2022 Annual School Report. The motion passed.

IX. Education Session – Donna White, PhD, RN, CARN, CADCII, LADC1, Addiction Specialist – Self-Care

Dr. White presented on compassion fatigue resulting from the demands of time pressures, lack of sleep, interruptions, exposure to discrimination, and disruptions that can compromise functional capabilities. A substance use disorder can compound these factors, impacting reasoning and judgment which could make a nurse unsafe to practice. Dr. White provided information on compassion fatigue and suggested strategies and interventions to promote self-care.

X. 1:00 PM – 1:15 PM Public Comment

This time allows members of the public to present comments to the NCQAC.

Ms. Sarah Korkowski – Representing the Board of ARNP United – Ethics Conflict of Interest – Ms. Korkowski expressed concerns about the restrictive policy.

Mr. Bret Percival – representing the WSNA – Public Health Seattle/King County – Mr. Percival expressed concerns regarding nurses in supervisory roles being replaced by non-nurses, including over administrative functions.

XI. 1:15 PM Rule Hearing: ARNP Opioid Prescribing Rules – DISCUSSION/ACTION

The purpose of the hearing was to solicit comments for the proposed rules filed with the Code Reviser’s Office on April 4, 2023, and in the Washington State Register as WSR# 23-08-064. The proposed amendments to WAC 246-840-463 and 246-840-4659 clarify the application of the advanced practice pain management rules in Nursing Homes and Long-Term Acute Care Hospitals.

No public testimony.

ACTION: Mr. Alvarado moved, with a second from the subcommittee, to adopt the proposed amendments to WAC 246-840-463 and 246-840-4659, filed in the Washington State Register as WSR# 23-08-064 on April 4, 2023. The motion passed. The proposed amended rules become effective 31 days after the filing.

Rules hearing ended at 1:23 PM

XII. Legislative Panel Report – Helen Myrick – DISCUSSION/ACTION

A. Bills passing the 2023 Legislature.

Ms. Myrick presented the bills passed by the legislature.

ACTION: Ms. Myrick moved, with a second from Ms. Ness, to begin rulemaking to implement the bills recently passed by the 2023 Washington State Legislature. The motion passed.

B. Decision packages

Ms. Meyer described the decision packages which are fiscal in nature. The decision packages were on the preceptor grant and staffing. The final budget included both decision packages.

XII. Legislative Panel Report – Helen Myrick – DISCUSSION/ACTION, continued

C. Implementation Plans

Ms. Meyer discussed the implementation plans for the bills and decision packages passing.

ACTION: Ms. Myrick moved, with a second from Ms. Ness, to adopt the Nurse Licensure Compact Task Force. The motion passed. Taskforce members to include Ms. Moua, Ms. Ness, Ms. Morrell, Ms. Myrick, Ms. Strader, and staff members Dr. Bradywood, Ms. Bielaski, Mr. Hoehn, Ms. King, Ms. Batchelor, Ms. Palmer, and Dr. Gorski

ACTION: Ms. Myrick moved, with a second from Ms. Morrell, the NCQAC begins to recognize multistate licenses from other compact states effective July 23, 2023. The motion passed.

XIII. Public Disclosure Required Education – Karl Hoehn, Bethany Mauden, Sierra McWilliams AAG - DISCUSSION/ACTION

Each year, NCQAC members must receive education on certain topics. Over the past several years, more of the NCQAC work has become remote and increasingly using paperless documents. Mr. Hoehn, Ms. McWilliams, and Ms. Mauden provide the first of two training courses on Public Disclosure and Public Documents.

XIV. Nominations Committee – Sharon Ness – DISCUSSION/ACTION

A. NCQAC award nominees

Each year, the NCQAC recognizes staff for the award. The recipient(s) attend the NCSBN annual meeting. The NCQAC Award was awarded to the practice team, Ms. Margaret Holm, Ms. Holly Palmer, and Dr. Shana Johnny.

The committee also announced that Ms. Meyer received the NCSBN Meritorious Service Award.

XIV. Nominations Committee – Sharon Ness – DISCUSSION/ACTION Continued.

A. Election of Officers

The NCQAC elects the chair, vice chair and secretary/treasurer for the coming year.

It was noted that virtual members were voting by voice. Members present voted via ballot.

Nominees:

Chair – Ms. Strader

Vice Chair - Ms. Myrick, Dr. Tucker

Secretary/Treasurer – Mr. Canary

Vote Tally:

Chair - Ms. Strader 12

Vice Chair - Ms. Myrick 7

- Dr. Tucker 5

Secretary/Treasurer - Mr. Canary 12

ACTION: The following officers for 2023-2024 were elected, Chair Ms. Strader, Vice Chair Ms. Myrick, Secretary/Treasurer Mr. Canary.

XV. Meeting Evaluation

XVI. 4:00 PM Closing