



**Nursing Care Quality Assurance Commission (NCQAC)  
Special Meeting Minutes  
March 9, 2023  
10:00 AM- 5:30 PM**

This meeting was held in person at Seattle Airport Marriott, 3201 S 176th St, Salons F – H, Seattle, WA 98188 and via zoom. If you would like to request a copy of this recording, please visit the DOH Public Records Portal at <https://doh.wa.gov/about-us/public-records>.

**Commission Members:**

Yvonne Strader, RN, BSN, BSPA, MHA, Chair  
Helen Myrick, Public Member, Vice-Chair  
Adam Canary, LPN, Secretary/Treasurer  
Jonathan Alvarado ARNP, CRNA  
Quiana Daniels, GCertHealthSc, BS, LPN  
Ella B. Guilford, MSN, M.Ed., BSN, RN  
Joan Madayag, LPN  
Ajay Mendoza, CNM  
Judy Loveless-Morris, PhD, Public Member  
Dawn Morrell, RN, BSN, CCRN  
MaiKia Moua, RN, BSN, MPH  
Sharon Ness, RN  
Emerisse Shen, FNP, ARNP  
Kimberly Tucker PhD, RN, CNE

**Assistant Attorney General:**

Sierra McWilliams, Assistant Attorney General

**Staff:**

Paula R. Meyer, MSN, RN, FRE, Executive Director  
Chris Archuleta, Director, Operations  
Gerianne Babbo, Ed.D, MN, RN, Director, Education  
Shad Bell, Assistant Director, Operations  
Amber Bielaski, MPH, Assistant Director, Licensing  
Debbie Carlson, MSN, RN, CPM, Director, Practice  
Mary Sue Gorski, PhD, RN, Director, Advanced Practice,  
Research and Policy  
Karl Hoehn, JD, FRE, Assistant Director, Discipline – Legal  
Grant Hulteen, Assistant Director, Discipline – Investigations and  
WHPS  
Bethany Mauden, Administrative Assistant  
Kathy Moisio, PhD, RN, Director, Nursing Assistant Programs  
Catherine Woodard, Director, Discipline and WHPS

**I. 10:00 AM Opening – Yvonne Strader, Chair – DISCUSSION/ACTION**

**II. Call to Order – DISCUSSION/ACTION**

**A. Introductions**

**B. Order of the Agenda**

**C. Announcements**

**D. Masks Requirement**

1. The NCQAC may consider continuing or discontinuing the mask mandate at public meetings.

**ACTION:** Ms. Daniels moved to discontinue the mask mandate at NCQAC meetings. Dr. Tucker seconded the motion. The motion passed.

**III. 10:15 AM – 10:45 AM Public Comment**

This time allows for members of the public to present comments to the NCQAC. If the public has issues regarding disciplinary cases, please call 360-236-4703.

Ronco Cole – SEIU1199 NW. Mr. Cole expressed concerns on the selection process wanting to give feedback, the union requested “a seat at the table.”

David Keepnews – Washington State Nurses Association (WSNA). Dr. Keepnews expressed concerns about the selection process wanting to give feedback on the hiring process. Dr. Keepnews would also like to establish a collegial relationship with the Executive Director. WSNA asked for a pause in the selection process.

**IV. Executive Director Selection Process – Yvonne Strader - DISCUSSION/ACTION**

The NCQAC received letters from UFCW 3000 and SEIU/1199, and Washington State Nurses Association. The letters describe their reaction to the executive director search process.

The Search Committee members include Yvonne Strader, Dawn Morrell, Laurie Soine, Tracy Rude, Chris Archuleta, Catherine Woodard, Gerianne Babbo, and Amber Zawislak. The NCQAC delegated to the Search Committee to select final candidates for interview by the NCQAC members.

The NCQAC reviews and discusses the process to date and determine next steps.

**ACTION:** Ms. Morrell moved to continue the Executive Director Hiring process as outlined and proceed with the agenda. Ms. Daniels seconded the motion. The motion passed.

**V. Orientation to Executive Director Selection Process – Yvonne Strader and Sierra McWilliams – DISCUSSION/ACTION**

Yvonne Strader, NCQAC Chair, and Sierra McWilliams, AAG, presented an orientation to the Executive Director Selection Process for the day including information about executive sessions, confidentiality, and voting.

Final Candidates are Dr. Alison Bradywood and Renee Espinosa.

**VI. Candidate Presentations.**

Every other year, the executive director guides the NCQAC in a one-day workshop to develop a strategic plan for the biennium. This will occur again in July 2023. The strategic plan is the foundation of the NCQAC’s vision within the scope of their authority and serves to prioritize the work of staff for the duration of the plan.

Develop a strategic plan for the NCQAC for the next three years.

- Define your vision, values, and rationale for the plan.
- Goals need to have measurable outcomes.
- Describe the implementation strategy, accountability methods, and evaluation plan.
- The evaluation plan should include short- and long-term outcomes and process evaluations.
- Include a communication plan to accompany the strategic plan.

**Presentation One - Renee Espinosa**

Ms. Espinosa presented her strategic plan goals for the next four years.

**Presentation Two - Alison Bradywood**

Dr. Bradywood presented her strategic plan goals for the next four years.

**VII. 2:45 PM – 5:30 PM Executive Session – Candidate Interviews and Discussion - Closed to the public.**

The interview and evaluation of the candidates in executive session under [RCW 42.30.110\(1\)\(g\)](#) “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.”

This session was closed to the public, was not recorded and no minutes were taken.

**ACTION:** Mr. Canary moved to place the meeting into executive session. Ms. Ness seconded the motion. The motion passed.

The room was cleared of staff and guests except for those invited to remain.

**VIII. Adjournment of Executive Session and Meeting**

Ms. Strader adjourned the executive session and meeting at 5:33 PM.