



**Nursing Care Quality Assurance Commission (NCQAC)
Meeting Minutes
November 18, 2022
8:30 AM- 5:00 PM**

The meeting was held by Zoom, if you would like to request a copy of this recording, please visit the DOH Public Records Portal at <https://doh.wa.gov/about-us/public-records>.

This was a virtual meeting. People could participate in the virtual meeting if they did not have computer or phone access at:

Labor & Industries: [7273 Linderson Wv SW, Tumwater, WA 98501](#), Room S117.

Commission Members:

Yvonne Strader, RN, BSN, BSPA, MHA, Chair
Helen Myrick, Public Member, Vice-Chair
Adam Canary, LPN, Secretary/Treasurer
Jonathan Alvarado ARNP, CRNA
Quiana Childress, GCertHealthSc, BS, LPN
Ella B. Guilford, MSN, M.Ed., BSN, RN
Joan Madayag, LPN
Judy Loveless-Morris, Public Member
Dawn Morrell, RN, BSN, CCRN
MaiKia Moua, RN, BSN, MPH
Sharon Ness, RN
Emerisse Shen, RN, ARNP

Excused:

Kimberly Tucker PhD, RN, CNE

Assistant Attorney General:

Sierra McWilliams, Assistant Attorney General

Staff:

Paula R. Meyer, MSN, RN, FRE, Executive Director
Chris Archuleta, Director, Operations and Finance
Gerianne Babbo, Ed.D, MN, RN, Director, Education
Shad Bell, Assistant Director, Operations
Amber Bielaski, MPH, Assistant Director, Licensing
Debbie Carlson, MSN, RN, CPM, Director, Practice
Mary Sue Gorski, PhD, RN, Director, Advanced Practice,
Research and Policy
Karl Hoehn, JD, FRE, Assistant Director, Discipline – Legal
Grant Hulteen, Assistant Director, Discipline – Investigations and
WHPS
Bethany Mauden, Administrative Assistant
Kathy Moisiso, PhD, RN, Director, Nursing Assistant Programs
Catherine Woodard, Director, Discipline and WHPS

I. 8:30 AM Opening – Yvonne Strader, Chair – DISCUSSION/ACTION

II. Call to Order

A. Introductions

B. Order of the Agenda

C. Land Acknowledgement – Yvonne Strader

D. Announcements

1. NCSBN Item Review Subcommittee for the NCLEX examination
 - a. Dr. Sarah Bear as nursing faculty
 - b. MaiKia Moua as a manager of new graduates.
2. Dr. Mary Baroni and Dr. Gerianne Babbo will appear in NCSBN Nurse Leaders newsletter
3. Dr. Kimberly Mazingo, DNP, MBA, HM, BSN, RN, CNOR was a student with Dr. John Furman. Dr. Mazingo received the Journal of Addiction Nursing's Christine Vourakis Social Impact Award
4. Dr. John Furman appointed to the Washington State Public Health Association board of directors

III. Consent Agenda – DISCUSSION/ACTION

Consent Agenda items are considered routine and are approved with one single motion.

ACTION: Ms. Ness moved to approve the consent agenda. Ms. Guilford seconded the motion. The motion passed.

A. Approval of Minutes

1. NCQAC Business Meeting
 - a. September 8, 2022
 - b. September 9, 2022
2. Advanced Practice Subcommittee
 - a. August 17, 2022
 - b. September 21, 2022
3. Discipline Subcommittee
 - a. No minutes to review
4. Consistent Standards of Practice Subcommittee
 - a. August 5, 2022
5. Education Subcommittee
 - a. October 3, 2022
6. Licensing Subcommittee
 - a. August 9, 2022
 - b. September 2022 – No meeting
7. Research Subcommittee
 - a. July 18, 2022

B. Letter from NCSBN President Jay Douglas

1. October 10, 2022
2. October 12, 2022

III. Consent Agenda, continued

C. Performance Measures

3. Investigations
 - a. August 2022
 - b. September 2022
 - c. October 2022
4. Legal
 - a. August 2022
 - b. September 2022
 - c. October 2022
5. Washington Health Professional Services (WHPS)
 - a. August 2022
 - b. September 2022
 - c. October 2022
6. Nursing Assistant Program Approval Panel (NAPAP)
7. Nursing Program Approval Panel (NPAP)

D. Licensing Report to the Governor's Office

E. Washington Center for Nursing/NCQAC monthly meetings

1. September 6, 2022
2. October 25, 2022

F. Out of State Travel Reports

1. Summit on Well Being and Resilience in Health Care, John Furman, September 28 – September 30, Columbus OH
2. Federated Association of Regulatory Boards, Karl Hoehn, Miranda Bayne, Jeff Lippert, Bethany Mauden, September 29 – October 1, Reston VA
3. National Association of Drug Diversion Investigators, Barb Justice, Kristl Pohl, Rashelle Beal, October 4-7, Indianapolis IN
4. Tri Regulator Meeting, Paula Meyer, October 13, Alexandria VA
5. Advanced Practice in Primary Care National Conference, Mary Sue Gorski, Emerisse Shen, October 27, Seattle WA

IV. NCQAC Panel Decisions – DISCUSSION

The NCQAC delegated the authority as provided by law for certain decision to a panel of at least three members. A member of the NCQAC must chair panels. Pro tem members of NCQAC may serve as panel members. The following decisions are provided for information.

A. Nursing Program Approval Panel (NPAP)

1. September 1, 2022
2. September 15, 2022
3. October 6, 2022
4. October 27, 2022
5. November 3, 2022

IV. NCQAC Panel Decisions – DISCUSSION, continued

B. Nursing Assistant Program Approval Panel (NAPAP)

1. September 12, 2022
2. October 10, 2022

V. Chair Report – Yvonne Strader – DISCUSSION/ACTION

a. Search Committee

The search committee scheduled eight candidates to interview on November 28 & 29. Top three candidates will be invited to present and meet in March.

b. Joint Operating Agreement

The Joint Operating Agreement revisions and negotiations were delegated to the officers and plan to meet with DOH, meeting is pending DOH's response.

c. Dates and location of NCQAC meetings through December 2023

ACTION: Mr. Canary moved to approve the dates and locations of NCQAC meetings through December 2023. Ms. Childress seconded the motion. The motion passed.

d. NCQAC Annual Evaluation summary

The survey went live by the date of the meeting and was emailed to NCQAC members and pro tem members. Deadline for completion is December 5. NCQAC strives for 100% participation.

e. Nominations committee – appoint members

The committee selects members of NCQAC to serve in leadership roles, and for staff/NCQAC awards. Ms. Morrell and Ms. Ness volunteered. One more member is needed.

VI. Executive Director Report – Paula Meyer – DISCUSSION/ACTION

a. Budget Report – Adam Canary, Chris Archuleta

Anticipated revenues continue to exceed projections with the new fee increase being implemented on December 1, 2022. Additionally, savings with in-directs is expected to continue through the remainder of the biennium. Direct expenditures and service units will accelerate as more staff are onboarded and as travel is reinstated. However, we do not anticipate reaching full expenditure by the end of the biennium.

As a result, the revenue balance will rebound and exceed recommended levels for the remainder of FY23. The final HELMS withdrawal, \$2.4M, scheduled for end of June 2023. the HELMS payment will return the revenue balance below the recommended reserve once again.

b. Strategic Plan Update

i. Academic Progression

Goals: Evaluate the demand for licensed practical nurses and registered nurses in the state. Continue the discussion of the appropriate degree preparation for LPNs.

ii. Communications

Mr. Bell presented a data dashboard. The data dashboard will include interactive information from nursing education, nursing assistant training programs, and licensing. The data will be updated occasionally but not real time until HELMS is activated.

B. Strategic Plan Update Continued

iii. Nursing Assistants

Goal: Streamline nursing assistant training and testing processes, expand capacity through use of technology, and support progression into nursing as evidenced by the outcomes on page 92 of the packet.

iv. WHPS

Goal: Increase the number of nurses enrolled in the Washington Health Professional Services (WHPS) program voluntarily and in lieu of discipline (with an emphasis on in lieu of discipline) by 25% every two years through education, early identification, referral to treatment, and advocacy. NCQAC and WHPS staff do this by promoting the just culture model and employment retention. Focus on in-lieu-of-discipline enrollment per September 2022 NCQAC decision.

C. Rules Update – Jessilyn Dagum

Ms. Dagum reported on rules, reference to upcoming rule work on pages 98-103 of the packet.

Dr. Loveless-Morris and Ms. Moua will be assisting a review of all nursing rules for equity. The Washington Center for Nursing (WCN) will name two people to assist in this work. Sofia Aragon and Paula Meyer will guide the group. This work to begin in Spring 2023.

D. HELMS Update

Ms. Meyer updated on HELMS. Demographic/Supply data questions were added to new applications and renewals rather than use the NCSBN's NurSYS data collection tool. WCN assisted NCQAC with the formation of these questions. There are expected delays due to turnover at one of the tech companies pushing the go live dates to October 2023. Ms. Meyer thanked the staff for their work on HELMS.

E. Decision packages

Ms. Meyer reported on two decision packages presented to the Governor's office in September.

1. Student Nurse Preceptor Grant technical correction to the state budget.
2. Licensing staffing – increasing staff for operations, licensing, discipline, and education.

Pending adoption in the Governor's budget.

VII. Sub-committee Report – DISCUSSION/ACTION

a. Advanced Practice – Jonathan Alvarado, Chair

i. Legislative Decision Package – APRN Title Protection

Washington state is one of the few states that does not use the title “APRN” for advanced practice nurse practitioners.

ACTION: Mr. Alvarado moved with a second from the Advanced Practice Subcommittee to explore a legislative change for the 2024 legislative year adding APRN as a protected title. The motion passed.

B. Consistent Standards of Practice – Sharon Ness, Chair

1. SB 5183 Forensic Nurse Examiner Training Summary Report to Legislature – Shana Johnny

VII. Sub-committee Report, continued

b. Consistent Standards of Practice – Continued - Sharon Ness, Chair

In 2021, the Legislature passed Second Substitute Senate Bill 5183, which concerned forensic nurse examiners (FNE) and the medical response to nonfatal strangulation assault. A report conducted in 2019 revealed that nine counties in Washington have no hospitals that provide FNE services. The report findings may be found on page 131 of the packet.

2. Advisory Opinion Request: Endoscopy Procedures: Licensed Practical Nurse Scope of Practice – Sharon Ness

ACTION: Ms. Ness moved, with a second from the Consistent Standards of Practice subcommittee, to develop an Advisory Opinion to clarify the LPN roles and scope of practice in performance of endoscopy procedures. The motion passed.

c. Discipline – Adam Canary, Chair

- i. No report

d. Licensing – Dawn Morrell, Chair

- i. No report

e. Research – Sharon Ness, Chair

- i. Ms. Ness introduced new employees joining the research team, Emma Cozart and Lohitvenkatesh Oswal.

f. Education – Kimberly Tucker, Chair

- i. Dr. Gerianne Babbo presented defining quality simulation criteria.

VIII. Education Session

Dr. Katie Haerling, PhD, RN, CHSE, Professor, University of Washington Tacoma School of Nursing and Healthcare Leadership, Pro Tem Member Nursing Care Quality Assurance Commission, presented preliminary findings of her work titled; “Informing evidence-based regulation of simulation in nursing education”.

IX. 1:00 PM – 1:15 PM Public Comment

This time allowed for members of the public to present comments to the NCQAC.

There were no public comments made, and no one made themselves known.

X. Education – Dr. Gerianne Babbo, Dr. Kathy Moisia - DISCUSSION/ACTION

A. Student Nurse Preceptor Grant Program – Dr. Victoria Hayward

Dr. Babbo recognized the preceptor grant program team, Dr. Hayward, Helen Budde, Judy Soeum.

Dr. Hayward reported the program launched a website FAQ page at <https://nursing.wa.gov/education/student-nurse-preceptor>. The team received several submissions already for the grant funds.

X. Education – Dr. Gerianne Babbo, Dr. Kathy Moisia, continued

B. Clinical Placement Updates

Dr. Babbo reported:

- There have been no reports of cancelations of clinical placements.
- “MyClinicalExchange” is going to be used by some facilities for clinicals.
- Washington State Hospital Association (WSHA) became an affiliate member of CNEWS.

C. Updates on the Nursing Assistant Curriculum, Rules, and Testing

Dr. Moisia reported:

- Introductions of staff hired to support the Nursing Assistant Program:
 - Amy Murray, Christine Tran, and Dennis Gunnarsson
- The Nursing Assistant Program began offering the new curriculum in July. The program presented eleven, two-hour information sessions. Before the end of the year, the program scheduled three additional sessions.
- Continuing testing challenges with scheduling the examination.

D. LPN Registered Apprenticeship

Ms. Galiano reported on the progress of the LPN Registered Apprenticeship program. Work began in mid-September on the curriculum. There may be 36 students ready to begin in January 2023.

XI. State Auditor Office, Prescription Monitoring Program audit results – Paula Meyer – DISCUSSION/ACTION

The State Auditor Office (SAO) performed an audit of the Prescription Monitoring Program (PMP). The audit report and a summary are included on page 133 of the packet. Ms. Meyer provided an overview of the PMP, the results of the audit, and potential actions. Ms. Carly Bartz-Overman is the PMP manager and attended the meeting to address questions. Ms. Bartz-Overman will share updates in January.

XII. Long Term Care Workforce and Economic Trends and Conditions– Carma Matti-Jackson – DISCUSSION/ACTION

Ms. Matti-Jackson described the current economic status of long-term care in Washington State. Ms. Matti-Jackson’s presentation included information on nurse staffing and its impact on the ability for long term care facilities to provide services for residents. Report begins on page 218 of the packet.

XIII. Legislative Panel – Helen Myrick – DISCUSSION/ACTION

Ms. Myrick reported from the legislative panel and introduced the members of the panel.

A. Nurse Delegation in Community Based and In Home Care Settings and Children with Tracheostomies/Ventilator Dependent

The NCQAC supports a feasibility study toward training and paying parents for home care of their children who are Tracheostomies/Ventilator Dependent so the children can be released from the hospital. Great interest from the medical community to help these children.

B. Meeting dates and times

Two meetings have taken place, the next meeting date: December 7, 2022, at 7:00pm.

Weekly meetings of the Panel begin in January, each Wednesday at 4:00 pm.

XIV. Meeting Evaluation

XV. 4:00 PM Closing