

Nursing Technician Registered

Licensure Requirements



Application Packet and Fee

1. Submit a completed application (be sure to fill in all applicable fields). Incomplete applications may result in delayed processing times.
2. Attach all supporting documentation. All “yes” responses to personal data questions in the application, require you to attach supporting documentation, such as court documents and written statements.
3. Include your payment of the non-refundable application fee listed on our website
4. If you previously applied for a healthcare license through the Department of Health and then changed your name, you must submit a copy of the legal name change document with this application. Examples of acceptable documentation include a marriage certificate, divorce decree, or other court documents.



Verification Forms

Education Verification Form

You must submit the [education verification form](#) completed by your Director of Nursing.

Employment Verification Form

You must submit the [employment verification form](#) completed by your prospective nursing director or employer, certifying you have been offered a position to perform as a nursing technician registered.



For Spouses and Registered Domestic Partners of Military Personnel Being Transferred or Stationed in Washington

Under Washington State law, the spouse or state-registered domestic partner of a service member of any branch of the U.S. Military, including National Guard or Reserve, applying for a health care professional credential may be eligible for the expedited application process by submitting the following:

1. A copy of your spouse’s or registered domestic partner’s military transfer orders to Washington state.

2. A copy of your marriage certificate or a copy of a state's declaration or registration showing a state registered domestic partnership with a member of the U.S. military.



FBI Background Check

Washington state law authorizes the Department of Health to obtain fingerprint background checks for licensing purposes. After your application is received, the Nursing Commission will email you instructions on the fingerprint process and how to complete and submit prints to the Department of Health. **You will need to obtain fingerprint cards from the location you complete the fingerprinting process.**

The Department of Health completes the check through the Washington State Patrol and the Federal Bureau of Investigation (FBI). A temporary practice permit will be issued after all other licensing requirements are met, pending the completion of this process.



Important Information

1. We process applications in the order they are received. You may check the status of your application using [Provider Credential Search](#). A customer service representative will email you with detailed instructions if anything is missing from your application.
2. You will receive a one-time paper license in the mail seven to ten business days after issuance.
3. Renew your license according to your profession's renewal schedule, up to 90 days prior to your birthday.
4. Maintain your contact information with the Washington State Department of Health. To update your information, submit a [Contact Information Change Form](#) online.