



**Nursing Care Quality Assurance Commission (NCQAC)  
Research Sub-Committee Meeting Minutes  
January 25, 2021 5:00 p.m. to 6:00 p.m.**

**Committee Members:** Mary Baroni, PhD, RN, Chair  
Laurie Soine, PhD, ARNP  
Sharon Ness, RN  
Katie Haerling, PhD, RN, CHSE  
Jamie Shirley, PhD, RN  
Chris Archuleta, Director, Operations

**Staff:** Mary Sue Gorski, PhD, RN, Director, Advanced Practice  
Chris Archuleta, Director, Operations  
Jessilyn Dagum, Research Assistant

**I. 5:00 PM Opening – Mary Baroni, Chair  
Call to order**

- Introduction
- Public Disclosure Statement
- Roll Call

**II. Standing Agenda Items**

- Announcements/Hot Topic/NCQAC Business Meeting Updates
  - NCQAC Business Meeting Updates
    - Mary provided an update regarding the transition of commission membership as of July 2021. Mary noted that she will not be eligible to serve at the Research Sub-committee chair after June 30, 2021.
    - Mary reported that a new testing option for international nurses called the Occupational English Test (OET) was discussed. It was approved as a third option to demonstrate English proficiency. The commission asked that the Research Sub-committee to review pass rates in comparison with the other two testing options, the Test of English as a Foreign Language (TOEFL) and the International English Language Testing System (IELTS), within 12-18 months of implementation.
    - Mary noted that Mary Sue presented plans for the Critical Gap Closure workshops based on the new Demographic Workforce Data.
  - Review of Draft Minutes: November 23, 2020
    - A few sub-committee members were not able to review the minutes prior to the meeting. It was agreed that the minutes would be reviewed and any edits to Mary Sue via email. Once updated, the minutes will go to the March commission meeting for approval.

**III. Old Business**

- Research Updates – Mary Sue
  - Mary Sue provided an update. Six students will be interning with NCQAC. Three of the students will be working with the sub-committee at some level.
- Katie's Survey Update, NCSBN grant
  - The sub-committee congratulated Katie on her grant. Katie presented an update on her work.

#### **IV. New Business**

- Timeline and Continued Discussion of Research Sub-Committee Strategic plan for 2021-2022
  - Mary presented the strategic plan draft. Chris gave an overview of the HELMS projects and how it might be relevant to the sub-committee. The sub-committee reviewed and discussed the draft strategic plan.
- Gap Closure Groups and the Research Sub-Committee – Mary Sue
  - Mary Sue presented to the sub-committee. In September 2020, six critical gaps were identified. In November 2020, draft gap closure plans were developed and presented to the commission. The commission recommended the *Action Now!* framework to continue the work.

#### **V. Ending Items**

- Open Microphone (as time permits)
- Review of Actions
- Meeting Evaluation – All
- Date of Next Meeting – February 16, 2021
- Adjournment – 6:00 PM or Earlier if Business is Finished