



**Nursing Care Quality Assurance Commission (NCQAC)
Licensing Sub-committee Minutes
May 22, 2020 9: 30 am to 10: 30 am**

Committee Members: Jeannie Eylar, MSN, RN, Chair
Adam Canary, LPN
Helen Myrick, Public Member
Yvonne Strader, RN, BSN, BSNA, MHA

Staff: Amber Zawislak-Bielaski, MPH, Assistant Director of Licensing
Shana Johnny, MN, RN, Nurse Practice Consultant, Ad- Hoc
Karl Hoehn, JD, Assistant Director of Discipline- Legal Services
Brandon Williams, Policy and Performance Analyst

This meeting was digitally recorded to assist in the production of accurate minutes. All recordings are public record. The minutes of this meeting will be posted on our website after they have been approved at the **July 10, 2020**, NCQAC meeting. For a copy of the actual recording, please contact the Public Disclosure Records Center (PDRC) at PDRC@doh.wa.gov.

I. 9:30 AM Opening – Jeannie Eylar, MSN, RN, Subcommittee Chair

- Roll Call
- Call to Order

II. Standing Agenda Items

- Announcements/Hot Topic/NCQAC Business Meeting Updates
Commissioner Eylar reviewed recent NCQAC highlights to include the emergency rules, continuing competency rules, telehealth frequently asked questions, Medicare home health orders, and the COVID-19 response. Commissioner Myrick announced the annual NCQAC elections to include Commissioner Canary as Secretary Treasurer, Commissioner Baroni as Vice Chair, and Commissioner Eylar as Chair.
- Approved meeting minutes from February 28, 2020.

III. Old Business

- Update on Continuing Competency
Brandon Williams provided an overview of the CR-102 draft language for the continuing competency rules and explanation for the proposed changes. The proposed language includes changes to the three year continuing competency cycle, making the cycle one year with 96 hours of practice and 8 hours of continuing education due annually. Commissioner Eylar called for a motion to approve draft language and bring language to the full commission for approval of the CR-102. Commissioner Strader motioned to approve with a second from Commissioner Myrick.
- Update on Nurse Licensure Compact- No update for May.
- Nursing Online Applications

Amber Zawislak-Bielaski provided an update that all online applications are up and running for NCQAC, with the exception of reactivation applications or applications that had been previously closed as deficient.

IV. New Business

- **Current Challenges and Recent Accomplishments**
Amber provided an overview of all of the recent changes in the licensing unit. Staff is now able to telework, new automations have been set up in the electronic licensure database, applications are being processed electronically instead of via paper, and the licensing webpage was updated from 20 pages down to two to reduce applicant confusion.
- **COVID-19 NCQAC Licensing Unit Response**
Amber went over the statistics provided weekly to the Governor's office regarding the 25 FTEs provided to the NCQAC to reduce the nurse licensing timelines in response to COVID-19. Emergency interim permits are being processed in under a day for recent graduates and temporary practice permits are being issued in about 2.5 days.

V. Ending Items

- Open Microphone (as time permits) - No comment.
- Review of Actions
- Meeting Evaluation – Consensus that the meeting went well and covered a lot of relevant information pertaining to COVID-19 and licensing related rules.
- Date of Next Meeting – June 26, 2020
- Meeting adjourned at 10:20am.