



**Nursing Care Quality Assurance Commission (NCQAC)
Licensing Sub-committee Minutes
February 28, 2020 9: 30 am to 10: 30 am**

Committee Members: Jeannie Eylar, MSN, RN, Chair
Adam Canary, LPN
Helen Myrick, Public Member
Yvonne Strader, RN, BSN, BSNA, MHA

Staff: Amber Zawislak-Bielaski, MPH, Assistant Director of Licensing
Shana Johnny, MN, RN, Nurse Practice Consultant, Ad- Hoc
Karl Hoehn, JD, Assistant Director of Discipline- Legal Services

This meeting was digitally recorded to assist in the production of accurate minutes. All recordings are public record. The minutes of this meeting will be posted on our website after they have been approved at the **July 10, 2020**, NCQAC meeting. For a copy of the actual recording, please contact the Public Disclosure Records Center (PDRC) at PDRC@doh.wa.gov.

I. 9:30 AM Opening – Jeannie Eylar, MSN, RN, Subcommittee Chair

- Roll Call
- Call to Order

II. Standing Agenda Items

- Announcements/Hot Topic/NCQAC Business Meeting Updates
- Approved Minutes for January 31, 2020 Licensing Sub-committee

III. Old Business

- Update on Continuing Competency
Shana Johnny provided an overview of the continuing competency changes discussed in meetings with the NCQAC investigations and legal units. The main topics of discussion were the review of complaints and continuing competency being reviewed as an aggravating factor in an investigation. Commissioner Eylar provided the example of a practice complaint and during an investigation reviewing the continuing competency completed by the nurse. Karl Hoehn provided the pros and cons of asking for continuing competency for every investigation, including the impact to workload. Members of the public in attendance asked about the retired active continuing competency requirements and the concept of a day. Karl Hoehn explained that the RCW requires the commission to establish a mechanism for competency.

- Update on Nurse Licensure Compact
Commissioner Eylar provided a brief update on the task force's meeting regarding the nurse licensure compact and how it is expected to be a point of discussion during next year's legislative session.

IV. New Business

- Current Challenges and Recent Accomplishments
Amber Zawislak-Bielaski provided an update on the progress of the online application and meeting with Adobe staff to discuss current issues. The vendor review and demos for the HELMS project are also expected to take place at the end of March.

V. Ending Items

- Open Microphone (
- Review of Actions– No action.
- Meeting Evaluation – All
- Meeting adjourned at 10:30am.